



The Hot List is available in paper form in our offices at
Volunteer Centre Edinburgh, 24 Torphichen Street, Edinburgh, EH3 8JB
and also our website www.volunteeredinburgh.org.uk

Further information can be obtained from the Opportunity Directory in reception.

Receptionist

V-12-003721

[PF Counselling Service](#) EH10 5JB

As our receptionist you will be the first point of contact with all clients. A key role in this professional organisation requiring competent administrative abilities, good listening skills and a calm and sympathetic manner.

Contact: Aileen Murray 0131 447 0876
aileen@pfcounselling.org.uk

Evaluator

M-12-000290

[Four Square \(Scotland\)](#) EH7 4HF

Design questions for questionnaires and focus group, Facilitate focus group and conduct interviews, Verbally summarise to employability worker after focus group, Record and transcribe meetings, Collate results, analyse findings and write reports, Present summary of findings to staff.

Contact: Gwen Rowland 0131 557 7913
gwen@foursquare.org.uk

Gardening Team

M-12-000295

[Astell Foundation – Carlowrie Academy](#) EH29 9ES

Volunteer in our garden, helping to complete regular jobs which will support the work of our employment academy. You will be working with others to enhance and maintain the grounds alongside our students.

Contact: Rob Skelton 07813161668
rob@astellfoundation.com

Employment Mentoring

M-12-000294

[Astell Foundation – Carlowrie Academy](#) EH3 8JB

You would be matched with a student completing our employment training. Mentors will guide students over 12-24 weeks helping them to develop the skills needed for work.

Contact: Rob Skelton 07813161668
rob@astellfoundation.com

Family Support Volunteer

V-12-000216

[Firsthand \(Edinburgh\)](#) EH1 3RR

To look after children in the family home to enable lone parents and parents of children with additional support needs to have a short break on a planned and regular basis.

Contact: Gina Murrell 0131 523 1322
info@firsthand-edinburgh.org.uk

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Artist Liaison Volunteer

V-12-002619

[Edinburgh Mela Festival](#) EH4 4TZ

We are looking for enthusiastic and friendly Artist Liaison Volunteers to join the Festival Team for Saturday 30th and Sunday 31st of August 2014. If you are looking for a fun, summer experience then read on to find out more...

Contact: Antonia Dickson 07870621086
volunteer@edinburgh-mela.co.uk

Marketing Volunteer

V-12-004597

[Edinburgh Mela Festival](#) EH6 7QR

Assisting the Marketing Manager, obtaining audience feedback through surveys. You should be friendly, with a confident manner and enjoy engaging with people.

Contact: Antonia Dickson 07870621086
volunteer@edinburgh-mela.co.uk

Audience Services Volunteer

V-12-002620

[Edinburgh Mela Festival](#) EH4 4TZ

We are looking for enthusiastic and friendly Audience Services Volunteers to join the Festival team from Friday 29th August to Sunday 31st August 2014. If you are looking for a fun, summer experience then read on to find out more....

Contact: Antonia Dickson 07870621086
volunteer@edinburgh-mela.co.uk

Volunteer Supporter (Health & Well-being)

M-12-000213

[Thistle Foundation](#) EH16 4EA

Thistle Health & Well-being services aim to improve the quality of life for people with a long term health condition by working with people to identify and increase their coping skills, sense of control over symptoms and confidence in abilities to move on with life and keep a sense of control. We support people to get back on track and reach their own personal goals and volunteers assist us by supporting staff to develop peoples potential by helping extend the number of courses and opportunities we can provide to participants.

Contact: Debbie Wilson 0131 661 3366
dwilson@thistle.org.uk

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Fundraising Admin Volunteer

V-12-003788

[British Red Cross - Income Generation](#) EH12 8JY

Fundraising is fun, rewarding and a great opportunity to meet new people. You will learn a lot about the work of the Red Cross and meet people involved in different aspects of the society.

Contact: Catriona Herd 0131 338 5700
eastscotrecruitment@redcross.org.uk

Day Centre Helpers

V-12-000290

[Edinburgh Chinese Elderly Support Association](#) EH3 9JR

Helping in various aspects of running the Lunch Club and/or Day Care Centre.

Contact: Angel Chong 0131 228 5808
ecesa@fsmail.net

LGBT Age Befriender

V-12-003257

[LGBT Health and Wellbeing](#) EH3 6TE

To offer one-to-one support to a lesbian, gay, bisexual and/or transgender (LGBT) person over 50 years old in order to help improve their self-esteem, confidence and social networks.

Contact: Beverley Lockhart 0131 523 1100
beverley@lgbthealth.org.uk

Secretary

M-12-000296

[Thornton Rose Riding for the Disabled](#) EH24 9EF

The role of the Secretary is to ensure that the Group runs smoothly and all actions and decisions are recorded and tracked through to completion.

Contact: Emily Fisher 07734249205
ejf103@yahoo.co.uk

Mediation Volunteer

V-12-000116

[Edinburgh Community Mediation Service - SACRO](#) EH3 6QE

Opportunity for trained mediators to gain case-work practice. Involvement in all aspects of service delivery as a volunteer community mediator.

Contact: Barbara Harding 0131 624 8240
infoedincm@sacro.org.uk

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Volunteer Centre Edinburgh

Weekly Volunteering **Hot List**

Week Beginning 30/06/2014

Urgent and new volunteer requests.



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Corstorphine & Murrayfield Fundraising Group Member

M-12-000298

[Marie Curie Hopsice Fundraising Department](#) EH10 7DR

Fundraising Group will consist of a Chair Person, Secretary, Treasurer and committee members who will work together to organise fundraising events in their local community.

Contact: Fiona Beaton 0131 470 2291

fiona.beaton@mariecurie.org.uk

Thinking about volunteering?

Concerned that your health, disability or past offences may be a barrier?

Considering helping a client into volunteering but not sure how to go about it?

If you have answered yes to any of these questions then why not come along to our Health and Wellbeing Drop – In.

The Drop – In is held every Thursday between 2pm and 4pm at the Volunteer Centre and a member of the Health and Wellbeing Team will be on hand to answer your questions.

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