

Motion by the Capital Coalition

City of Edinburgh Council

Title: Revenue Budget 2017/18 - 2020/21; Capital Investment Programme 2017-22; Housing Revenue Account Budget 2017/18 to 2021/22

City of Edinburgh Council, 9 February 2017

1. Introduction

The UK Government remains committed to further years of public sector austerity, far beyond the timescale originally announced in 2010, as the Autumn Statement showed. This is the context for the Capital Coalition budget for 2017-18 which has been substantially shaped by many years of severe financial constraints and rising demand for Council services.

The Local Government Finance Settlement, announced on 15 December 2016 and revised on 2 February 2017 by the Scottish Government, will result in an overall grant funding reduction for Edinburgh of 3.8% (equivalent to £27.1m) in 2017/18 compared to 2016/17, before factoring in the additional income available from the changes to Council Tax bandings.

When that additional income from the Scottish Government's changes to Council Tax bandings E-H is included, raising some £16.1m, the reduction falls to 1.5%. This level of reduction is slightly less than the 2.5% the Council had planned for when the budget framework was reviewed in September last year. The Scottish Government is also making available funding from the Education Attainment Fund and there is additional money for Health and Social Care for the Edinburgh Integrated Joint Board (EIJB) which will help support local services. The Capital Coalition has included a 3% Council Tax rise in its calculations.

There remains, however, a continued need for transformational change and strong financial management if the Council is to achieve a sustainable budget over the medium term.

2. Achievements

Despite past and remaining major financial challenges, much has been achieved by the Council. As we approach the end of the current administration's term in office, with the local government elections on 4 May 2017, this is an appropriate time to reflect on the achievements of the Capital Coalition over the last five years.

Key achievements include:

- **Shifting resources to front-line services**, protecting citizens from the full impact of reduced resources.

- **Delivering credible longer-term financial planning.** Despite mainly receiving single-year settlements, the Capital Coalition has set a four-year revenue budget framework and has a long-term financial plan in place.
- **Adopting an open and transparent approach to budget setting.** We have completely revised the budget process, publishing our draft budget several months in advance and engaging in extensive budget consultation with the public, giving citizens a greater voice than ever in deciding and scrutinising how public money is spent. In response to feedback from this and previous years' consultations, the Council has listened and made significant changes.
- **Taking an open and accountable approach to decision-making.** We have webcast all Council and Executive Committee meetings live, creating a permanent record of Council debates and decisions which are archived and publicly available for viewing on the Council website.
- **The establishment of a more powerful audit committee** – the Governance, Risk and Best Value Committee – which is chaired by the opposition, scrutinises key Council decisions and holds the administration to account.
- **Introduced the Living Wage for all Council staff** within nine months of the start of the Capital Coalition's term in office, benefitting around 2,500 individuals, and achieving accreditation as a Living Wage employer in 2016. The Council also continues to encourage the adoption of the Living Wage by contractors and other businesses in Edinburgh.
- **The establishment of a no compulsory redundancy policy**, maintained despite sustained financial challenges.
- **The construction and opening of state-of-the-art Wave 3 schools** including the new Portobello and James Gillespie's High Schools.
- **Over £600m invested in new affordable homes**, resulting in 5,234 affordable homes being completed by the Council or in partnership with housing associations on brownfield sites across the city. £120 million has also been invested in improving the quality of existing homes. This investment has included the delivery of over 14,000 energy efficiency improvements (including heating, new windows and doors and insulation measures) and over 6,500 kitchen and bathroom upgrades.
- **The creation of the Edinburgh Guarantee** which has directly supported 2,127 additional young people into jobs and apprenticeships with over 500 employers large and small.
- **A new approach to ensuring that local people are at the heart of Council services** through the Localities structure, with more decision-making power being progressively devolved to local areas and people.
- **The use of participatory budgeting in localities**, empowering local residents to choose their own budget priorities.
- **Completion of the tram project** with the opening of Edinburgh Trams in May 2014.
- **A huge increase in expenditure supporting cycling**, amounting to 9% of the transport budget in 2016/17.
- **The largest energy conservation programme undertaken by the Council** through the RE:FIT scheme and establishment of an arm's length energy company "Energy for

Edinburgh” which will help to deliver the Sustainable Energy Action Plan, reducing carbon emissions.

- **The completion of the Atria office development**, allowing expansion of the Conference Centre, providing much-needed Grade A office space and generating a substantial financial return to the Council, which has allowed the funding of priority capital projects such as the new Meadowbank Sports Centre.

This highlights just some of the achievements of the Capital Coalition. At the beginning of the Coalition’s term of office, in May 2012, the Capital Coalition Agreement set out in an open and transparent manner what it aimed to achieve through 53 pledges. A report to Council in December 2016 showed that all of these have been achieved or are on track. This demonstrates how much progress has been made, even in this unprecedented and challenging financial climate.

3. Financial planning and scrutiny

The Council continues to reconcile the combined pressures of increasing, demographic-led demand, rising expectations, inflation and legislative reform with a level of resources that has been steadily reducing in real terms.

Despite these challenges, the Council has:

- Maintained expenditure within budget for nine successive years;
- Delivered total annual savings of £130m between 2012/13 and 2015/16, with a further £73m substantially on track for delivery in 2016/17; and
- Reduced its overall level of borrowing by £100m between March 2014 and March 2016.

At the same time as the Council has balanced its budget and made these unprecedented savings, service improvements continue to be achieved and successful outcomes delivered. Audit Scotland has praised the Council’s management of its resources. Audit Scotland’s 2015/16 Annual Audit Report concluded that the Council’s overall financial management arrangements continue to be effective. Audit Scotland further stated that the Council’s longer-term financial plans go a substantial way towards addressing the financial challenges in the coming years.

The role of elected members in financial management was also praised in the Audit Scotland report, which noted that members provide an effective level of challenge and questioning of budget holders where significant variances and service performance issues have been identified.

The establishment of the EIJB has been a major change for Health and Social Care finances. The majority of the Health and Social Care budget is now delegated to the EIJB, however the EIJB Chief Officer has a direct line of responsibility to the Chief Executive and both Councillors and officers are members of the EIJB. This ensures that the Council retains a critical role in the oversight of the budget.

By setting a balanced budget for 2017/18 and an indicative balanced budget for 2018/19 as part of the longer-term framework, the Capital Coalition continues to demonstrate its commitment to prudent financial planning.

4. Budget engagement

This year, budget engagement focused on building on the foundations delivered through the Council's Transformation Programme. The total number of responses received was 1,983 which compares favourably with previous years given that the period of engagement was slightly shorter at just over seven weeks. The Council will continue to assess how it engages with the public on the budget.

The success of the campaign builds on previous years' achievements, including the innovative use of the budget planner in 2014, which generated the highest-ever response rate for a UK city using this approach. As a direct result of last year's consultation, numerous changes were made including the removal of the proposal to reduce street crossing patrols, the reinstatement of the night noise team and maintaining music tuition in schools free of charge.

The responses to this year's engagement will inform the Locality Improvement Plans and the development of the Edinburgh 2050 City Vision.

5. Capital Investment

The Capital Coalition is committed to investing in the city's infrastructure and has developed a Capital Investment Programme for the five years from 2017-22 totalling over £440m. This includes over £40m of funding for new projects:

- £12m on the refurbishment of North Bridge;
- £12.7m on a new primary school for South Edinburgh;
- £7.9m contribution to the new Meadowbank Sports Centre;
- £1.6m for a new care home for older people at Dumbryden;
- £7.8m to address the costs from rising school rolls, including £1.1m of the revised capital funding announced on 2 Feb; and
- £2.5m investment in roads and bridges.

In addition to the funding for these new projects, the Council will deliver a programme of capital projects in 2017/18. Some of the key projects include:

- £16.3m on new schools including Boroughmuir High School, the replacement of St Crispin's Special School and a new St John's RC Primary School. In total, over £100m has been invested in Wave 3 schools over the term of the Capital Coalition;
- £8.9m on the Water of Leith flood prevention scheme;
- £18.5m on roads and pavements;
- £12.8m on street lighting and traffic signals, including £8.7m on upgrading;
- £2.5m on Leith Walk/Constitution St;
- £11.1m on property asset management works to ensure our buildings remain fit for purpose; and

- £29.1m housing development funding to deliver much-needed affordable homes in the city

The Capital Investment Programme also includes £0.6m towards the early design fees for a new secondary school in Craigmillar with delivery of a new facility within a five-year programme. The Council is part of the bid to the Scottish and UK Governments for the Edinburgh and South East Scotland City Region for a City Region Deal. This aims to secure significant investment in infrastructure, skills and innovation to promote sustainable economic growth and a substantial increase in new, affordable housing.

At its meeting in June last year, Council agreed the priorities for the City Region Deal that form the basis of negotiations with the UK and Scottish Governments. It is expected that a contribution will be required from the City of Edinburgh Council of up to £100m towards a City Region Deal. A further report will be considered by Council in the spring.

6. Savings and Investment

The Council has undertaken a significant programme of transformation with the aim of placing greater focus on customers and communities whilst getting the best value possible from the resources available. Good examples of savings that have been made without impacting negatively on frontline services are:

- The reduction in the Council's debt by around £100m over the last three years, which has contributed to an overall recurring annual revenue saving of £10m over the term of the Coalition
- The reduction in consultancy costs of 44% since 2011/12 with further reductions planned in 2017/18

The budget for 2016/17 included around £73m of savings and a balanced position for the financial year is forecast. The budget for 2017/18 includes just over £40m of savings which were approved in previous years as part of the Council's approach to prudent financial planning. This means that a significant number of the critical decisions for 2017/18 have already been made.

However, based on the original level of funding from the Scottish Government announced on 15 December and the emergence of some additional budgetary pressures during the year, a requirement for further savings of just over £11m was identified. These savings will, in the main, be met through Council-wide measures such as further reductions in agency and consultancy spend. Details of new proposals to deliver these savings have been made available to all political groups within the Council as part of the open and transparent approach to budget-setting.

Identification of these additional savings has enabled the Capital Coalition to address:

- Residual budget pressures of some £2.893m within Communities and Families, allowing additional revenue to remain in both the fostering service and the adoption service; and

- Residual budget pressures of some £1.551m within Safer and Stronger Communities, allowing additional revenue to remain in both CCTV provision and homelessness services.

The Council's share of the revenue funding from the revised settlement announced on 2 February is £9.998m. In the context of a one-year settlement, the Capital Coalition makes the prudent assumption that further savings may be required in the future and therefore proposes the following expenditure for 2017/18 to support the Council's Transformation Programme and to enhance early intervention and preventative measures:

- £3.8m on early intervention/preventative activity including early years, looked-after children, voluntary sector, homelessness prevention and library services
- £2.5m on pavements and roads repairs
- £2m on building maintenance and repairs
- £1.5m on "Clean and Green" areas such as tenement recycling, waste services and energy/sustainability issues
- £0.2m on a community events fund

7. Risks and Challenges

The Capital Coalition's proposals have been developed in the context of the risks and challenges set out in the Acting Executive Director of Resources' report included within the supporting papers for today's meeting.

8. Future Budget Development

Council agrees to:

- Continue with implementation of the Transformation Programme.
- Continue to work with partners to secure funding for a City Deal for the Edinburgh and South East Scotland City Region and set aside up to £1m from the Council Priorities Fund to support further development of detailed plans.
- Continue with the income maximisation work stream, with the Chief Executive reporting back progress to Council by June 2017.
- Commission a review by the Chief Executive on a range of Community Safety initiatives, including the Council's support to Police Scotland and the modernisation of the Council's CCTV system, reporting back to Council.

9. Conclusions

Council notes:

- Items 4.1 (b) (i), (ii) and 4.2 by the Acting Executive Director of Resources setting out the Revenue and Capital Budget framework
- Item 4.1 (c) by the Acting Executive Director of Resources setting out the risks

associated with the Revenue Budget framework

- Item 4.1 (d) by the Executive Director of Place setting out the Housing Revenue Account 2017/22 Budget Strategy

Council therefore approves:

- The Revenue Budget 2017/18 as set out in the reports
- A band 'D' Council Tax of £1,204.07
- The Council Tax and Rating resolution set out in Annex 2 to this motion
- The 2017/22 Capital Budget as set out in the report by the Acting Executive Director of Resources, with the addition of the new projects set out in Annex 3
- The removal of the Council Tax discount for Second Homes as set out in item 4.4 by the Acting Executive Director of Resources
- The schedule of charges for Council services as set out in Annex 4 to this motion
- The prudential indicators as set out in Annex 5 to this motion
- The recommendation by the Executive Director of Place to increase rents by 2% and the outline five-year Housing Revenue Account Capital Programme for 2017/22
- The Spend to Save funding of £0.575m to purchase a route management system for the Waste service as set out in item 4.1 (a)
- The agreement of the Council Business Plan for 2016-20 as set out in item 4.7

Moved by Alasdair Rankin

Seconded by Bill Cook

**THE CITY OF EDINBURGH COUNCIL
CAPITAL COALITION BUDGET MOTION
REVENUE BUDGET 2017/21**

	2017/18		Indicative 2018/19		Indicative 2019/20		Indicative 2020/21	
	£000	£000	£000	£000	£000	£000	£000	£000
Expenditure to be Funded								
- Resource Allocation Totals	941,715							
- Add: Expenditure funded through Specific Grants	<u>16,195</u>							
		957,910						
- General Revenue Funding and Non Domestic Rates	(685,371)							
- Ring Fenced Funding	<u>(16,195)</u>							
		(701,566)						
To be Funded by Council Tax		<u>256,344</u>						
Council Tax at Band D	£ 1,204.07							
Increase on Previous Year	£ 35.07							
- Percentage Increase	3.0%							
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Funding Requirement		256,344						
Council Tax Income		266,342						
Funding (Excess) / Shortfall at Council Tax increase above as reported to Finance and Resources Committee January 2017, as revised by supplementary report to Council, 9 February		(9,998)		-		15,400		26,289
Service Investment (see Appendix 1)	8,200		-		-		-	
Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)	1,798		-		-		-	
Less: Additional Savings (see Appendix 1)	<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>	
		9,998		-		-		-
Amendments to proposals								
		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Use of Reserves		-		-		-		-
Balance of Available Resources		<u>-</u>		<u>-</u>		<u>15,400</u>		<u>26,289</u>

The residual funding requirements shown in future years are based on the assumptions contained within the budget framework report considered by the Finance and Resources Committee on 19 January 2017. The report notes, however, that these projections may need to be revised in light of additional information concerning future years' settlements when this becomes available.

**THE CITY OF EDINBURGH COUNCIL
CAPITAL COALITION BUDGET MOTION
REVENUE BUDGET 2017/21**

	2017/18	2018/19	2019/20	2020/21
SERVICE INVESTMENT	£000	£000	£000	£000
Early intervention/preventative activity	2,000			
Pavement and roads repairs	2,500			
Building maintenance and repairs	2,000			
'Clean and Green' - tenement recycling, waste services and energy initiatives	1,500			
Community events fund	200			
TOTAL SERVICE INVESTMENT	<u>8,200</u>	<u>0</u>	<u>0</u>	<u>0</u>
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2017/21				
Libraries	1,798			
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	<u>1,798</u>	<u>0</u>	<u>0</u>	<u>0</u>
ADDITIONAL SAVINGS	£000	£000	£000	£000
None additionally to budget framework report considered by Finance and Resources Committee, 19 January 2017				
TOTAL ADDITIONAL SAVINGS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**THE CITY OF EDINBURGH COUNCIL
COUNCIL TAX / RATING RESOLUTION
CAPITAL COALITION BUDGET MOTION**

To recommend that in respect of the year to 31st March, 2018:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £266.342m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax	Band	Council Tax
	£		£
A	802.71	E	1,582.01
B	936.50	F	1,956.61
C	1,070.28	G	2,357.97
D	1,204.07	H	2,949.97

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Executive Director of Resources by	14 July 2017
Hearing of Appeals by the Rating Authority	15 September 2017

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Resources	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
Hearing of Appeals by the Rating Authority	Periodically

3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows the necessary sums to meet the above capital expenditure.

**THE CITY OF EDINBURGH COUNCIL
CAPITAL COALITION BUDGET MOTION
CAPITAL BUDGET 2017 - 2022
ADDITIONS TO REVISED PROGRAMME**

	Total £000
Available Additional Resources for Distribution	
Additional capital resources as reported to Finance and Resources Committee January 2017:	
Unallocated additional grant, 2017/18	6,930
Unallocated funding, 2019/20	7,000
Unallocated funding, 2020/21	7,000
Contribution from Capital Fund	20,000
Further anticipated grant funding (February 2017), 2017/18	2,278
Resources Available for Distribution	43,208

	2017-18	2018-19	2019-20	2020-21	2021-22	Total
	£000	£000	£000	£000	£000	£000
Additional Investment						
North Bridge	750	1,400	4,700	4,700	450	12,000
New South Edinburgh Primary School	530	1,274	8,613	2,320	-	12,737
Meadowbank Sports Centre	1,422	3,950	2,528	-	-	7,900
Dumbryden Sports Centre	-	69	1,528	-	-	1,597
Rising school rolls	2,578	5,196	-	-	-	7,774
Energy efficiency initiatives, parks and green space	850	-	-	-	-	850
Open Libraries solution	350	-	-	-	-	350
	6,480	11,889	17,369	7,020	450	43,208

The following schedules set out the principal fees and charges over which the Council has an element of discretion in either the level or scope. This list only includes charges where an uplift is recommended from the current year. A full listing, reflecting approved changes arising from this budget motion and including charges levied in accordance with statute, will be published on the Council's website by March 2017.

No changes are proposed with regard to Health and Social Care services.

PROPOSED CHARGES, 2017/18

COMMUNITIES & FAMILIES

		Current fee 2016/17	Proposed fee 2017/18	Effective from	% increase 2017/18	Date of last increase
Nursery, Primary and Special Schools						
<u>Schools and School Related Organisations</u>						
<u>Open</u>						
Social events, fund-raisers or non-educational activities of schools, Parent Council or parent/school associations (16 hours per year free (runs Apr - Mar))	up to 3 hours per hall/room	£29.75	£31.10	1-Aug-17	4.54%	1-Aug-16
After School Club meetings or other activities after 6pm or at weekends	up to 3 hours per hall/room	£29.75	£31.10	1-Aug-17	4.54%	1-Aug-16
<u>Closed</u>						
Social events, fund-raisers or non-educational activities of schools, Parent Council or parent/school associations (16 hours per year free (runs Apr - Mar))	per hour	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
After School Club meetings or other activities after 6pm or at weekends	per hour	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
<u>Youth Registration Fee</u>						
Youth Rate Registration Fee (applied when groups qualify for reduced rates)	first 25 members	£44.25	£46.20	1-Aug-17	4.41%	1-Aug-16
Youth Rate Registration Fee	per additional member	£2.50	£2.60	1-Aug-17	4.00%	1-Aug-16
NB Youth Groups using the same premises 6+ days per week are entitled to 1/3 off all premises charges. (There is no reduction in Youth Reg. Fee)						
<u>Reduced Rates - All Facilities (Eligible Youth Groups)</u>						
<u>Open</u>						
<u>Monday - Saturday</u>						
Use of gym hall, classrooms, GP rooms, playgrounds	up to 3 hours per hall/room	£12.00	£12.50	1-Aug-17	4.17%	1-Aug-16
Swimming Pool	per hour	£21.00	£22.00	1-Aug-17	4.76%	1-Aug-16
Football Pitch / Playing Field	per hour	£13.00	£13.60	1-Aug-17	4.62%	1-Aug-16
All Weather Pitch – (may be shared)	per hour	£31.75	£33.20	1-Aug-17	4.57%	1-Aug-16
Floodlighting (in addition to any of the above)	per hour	£6.75	£7.10	1-Aug-17	5.19%	1-Aug-16
<u>Sunday</u>						
Use of gym hall, classrooms, GP rooms, playgrounds	up to 3 hours per hall/room	£12.00	£12.50	1-Aug-17	4.17%	1-Aug-16
Swimming Pool	per hour	£39.00	£40.70	1-Aug-17	4.36%	1-Aug-16
Football Pitch / Playing Field	per hour	£20.50	£21.40	1-Aug-17	4.39%	1-Aug-16
All Weather Pitch – (may be shared)	per hour	£63.00	£65.80	1-Aug-17	4.44%	1-Aug-16
Floodlighting (in addition to any of the above)	per hour	£6.75	£7.10	1-Aug-17	5.19%	1-Aug-16
<u>Closed</u>						
<u>Monday - Sunday</u>						
Use of gym hall, classrooms, GP rooms, playgrounds	per hour	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
Swimming Pool	per hour	£42.00	£43.90	1-Aug-17	4.52%	1-Aug-16
Football Pitch / Playing Field	per hour	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
All Weather Pitch – (may be shared)	per hour	£63.00	£65.80	1-Aug-17	4.44%	1-Aug-16
Floodlighting (in addition to any of the above)	per hour	£6.75	£7.10	1-Aug-17	5.19%	1-Aug-16
<u>Standard Rates</u>						
<u>Open</u>						
Meetings of recognised political parties, educational or recreational groups, residents' groups; community councils, gala or festival committees; ward consultancy for MPs or other councils; first-aid or ambulance classes; church services or activities.	up to 3 hours per hall/room	£34.00	£35.50	1-Aug-17	4.41%	1-Aug-16

Instructional classes for which participants pay a fee; local festivals or galas; events for which there is an entrance fee or which are revenue earning; residents meetings organised by Factors/Agents; non-educational or non-recreational groups; use of playing areas for activities e.g. fetes, car-boot sales

	per hour	£35.50	£37.10	1-Aug-17	4.51%	1-Aug-16
Use of Playgrounds for Car Parking	per hour	£22.50	£23.50	1-Aug-17	4.44%	1-Aug-16
Additional charge for Licensed Function	per event	£15.75	£16.50	1-Aug-17	4.76%	1-Aug-16

Closed

Approved groups for people with learning/physical disabilities; senior citizens' or unemployed groups; Blood Transfusion Service; ward consultancy for CEC councillors; Trades Union Meetings for Children and Families Department Employees.

	per hour	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
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Closed

Meetings of recognised political parties, educational or recreational groups, residents' groups; community councils, gala or festival committees; ward consultancy for MPs or other councils; first-aid or ambulance classes; church services or activities.

	per hour per hall/room	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
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Instructional classes for which participants pay a fee; local festivals or galas; events for which there is an entrance fee or which are revenue earning; residents meetings organised by Factors/Agents; non-educational or non-recreational groups; use of playing areas for activities e.g. fetes, car-boot sales

	per hour	n/a	£43.00	1-Aug-17	n/a	1-Aug-16
Use of Playgrounds for Car Parking	per hour	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
Additional charge for Licensed Function	per event	£15.75	£16.50	1-Aug-17	4.76%	1-Aug-16

Rates for Other Facilities

Open

Monday- Saturday

Gym Hall	per hour	£23.00	£24.00	1-Aug-17	4.35%	1-Aug-16
Swimming Pool	per hour	£42.25	£44.10	1-Aug-17	4.38%	1-Aug-16
Football Pitch / Playing Field	per hour	£27.75	£29.00	1-Aug-17	4.50%	1-Aug-16
All Weather Pitch - Full Pitch (may be shared)	per hour	£63.00	£65.80	1-Aug-17	4.44%	1-Aug-16
Floodlighting (in addition to any of the above)	per hour	£13.00	£13.60	1-Aug-17	4.62%	1-Aug-16

Sunday

Gym Hall	per hour	£44.75	£46.80	1-Aug-17	4.58%	1-Aug-16
Swimming Pool	per hour	£83.75	£87.50	1-Aug-17	4.48%	1-Aug-16
Football Pitch / Playing Field	per hour	£39.00	£43.00	1-Aug-17	10.26%	1-Aug-16
All Weather Pitch - Full Pitch (may be shared)	per hour	£63.00	£65.80	1-Aug-17	4.44%	1-Aug-16
Floodlighting (in addition to any of the above)	per hour	£13.00	£13.60	1-Aug-17	4.62%	1-Aug-16

Closed

Gym Hall	per hour	£44.75	£46.80	1-Aug-17	4.58%	1-Aug-16
Swimming Pool	per hour	£83.75	£87.50	1-Aug-17	4.48%	1-Aug-16
Football Pitch / Playing Field	per hour	£39.00	£43.00	1-Aug-17	10.26%	1-Aug-16
All Weather Pitch - Full Pitch (may be shared)	per hour	£63.00	£65.80	1-Aug-17	4.44%	1-Aug-16
Floodlighting (in addition to any of the above)	per hour	£13.00	£13.60	1-Aug-17	4.62%	1-Aug-16

Where any part of the let lies within a closed period, closed charges apply to that period.

In all cases where the normal rate exceeds the closed rate, the higher rate always prevails.

VAT will be charged where appropriate on the prices quoted.

Any lets that fall outwith core school opening hours will incur additional charges for janitorial overtime.

Where let activities result in the need for additional cleaning, the let holder will be required to pay the costs associated with this.

Nursery Schools

Wraparound and Additional Hours - Hourly Rate		£4.40	£4.60	1-Aug-17	4.55%	1-Aug-16
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Cowgate Under 5s Centre -

Cost per session, excluding lunch

- 3-5 year olds	Half day	£25.30	£26.50	1-Aug-17	4.74%	1-Aug-16
- 2-3 year olds	Half day	£25.30	£26.50	1-Aug-17	4.74%	1-Aug-16
- under 2 year olds	Half day	£25.50	£26.70	1-Aug-17	4.71%	1-Aug-16

Queensferry Early Years Centre -

Cost per session, excluding lunch

- 2-3 year olds	Full day	£38.30	£40.00	1-Aug-17	4.44%	1-Aug-16
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- under 2 year olds	Full day	£39.85	£41.70	1-Aug-17	4.64%	1-Aug-16
- 0-3 year olds	Half day	£22.90	£24.00	1-Aug-17	4.80%	1-Aug-16

Community Access to (Secondary) Schools (New)

Prices have been applied pending the outcome of a review to integrate sports services within the Council

Pool Hire 15mx4 lanes	Standard	£30.25	£31.60	1-Aug-17	4.46%	1-Apr-16
Pool Hire 15mx4 lanes	Concession/Over 60 Retired/Youth					
	Registration	£20.25	£21.20	1-Aug-17	4.69%	1-Apr-16
Pool Hire 15mx4 lanes	Commercial	£37.50	£39.20	1-Aug-17	4.53%	1-Apr-16
Pool Hire 17mx4 lanes	Standard	£34.50	£36.00	1-Aug-17	4.35%	1-Apr-16
Pool Hire 17mx4 lanes	Concession/Over 60 Retired/Youth					
	Registration	£23.00	£24.00	1-Aug-17	4.35%	1-Apr-16
Pool Hire 17mx4 lanes	Commercial	£42.75	£44.70	1-Aug-17	4.56%	1-Apr-16
Pool Hire 25mx4 lanes	Standard	£38.50	£40.20	1-Aug-17	4.42%	1-Apr-16
Pool Hire 25mx4 lanes	Concession/Over 60 Retired/Youth					
	Registration	£26.00	£27.20	1-Aug-17	4.62%	1-Apr-16
Pool Hire 25mx4 lanes	Commercial	£48.00	£50.20	1-Aug-17	4.58%	1-Apr-16
2G Synthetic Pitch - Full Pitch	Standard	£51.50	£53.80	1-Aug-17	4.47%	1-Apr-16
2G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth					
	Registration	£34.50	£36.00	1-Aug-17	4.35%	1-Apr-16
2G Synthetic Pitch - Full Pitch	Commercial	£64.50	£67.40	1-Aug-17	4.50%	1-Apr-16
2G Synthetic Pitch - Half Pitch	Standard	£31.25	£32.60	1-Aug-17	4.32%	1-Apr-16
2G Synthetic Pitch - Half Pitch	Concession/Over 60 Retired/Youth					
	Registration	£21.00	£22.00	1-Aug-17	4.76%	1-Apr-16
2G Synthetic Pitch - Half Pitch	Commercial	£39.50	£41.30	1-Aug-17	4.56%	1-Apr-16
2G Synthetic Pitch - Third Pitch	Standard	£21.00	£22.00	1-Aug-17	4.76%	1-Apr-16
2G Synthetic Pitch - Third Pitch	Concession/Over 60 Retired/Youth					
	Registration	£14.00	£14.60	1-Aug-17	4.29%	1-Apr-16
2G Synthetic Pitch - Third Pitch	Commercial	£26.00	£27.20	1-Aug-17	4.62%	1-Apr-16
3G Synthetic Pitch - Full Pitch	Standard	£53.50	£55.90	1-Aug-17	4.49%	1-Apr-16
3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth					
	Registration	£36.00	£37.60	1-Aug-17	4.44%	1-Apr-16
3G Synthetic Pitch - Full Pitch	Commercial	£66.50	£69.50	1-Aug-17	4.51%	1-Apr-16
3G Synthetic Pitch - Half Pitch	Standard	£33.50	£35.00	1-Aug-17	4.48%	1-Apr-16
3G Synthetic Pitch - Half Pitch	Concession/Over 60 Retired/Youth					
	Registration	£22.50	£23.50	1-Aug-17	4.44%	1-Apr-16
3G Synthetic Pitch - Half Pitch	Commercial	£41.75	£43.60	1-Aug-17	4.43%	1-Apr-16
3G Synthetic Pitch - Third Pitch	Standard	£22.00	£23.00	1-Aug-17	4.55%	1-Apr-16
3G Synthetic Pitch - Third Pitch	Concession/Over 60 Retired/Youth					
	Registration	£14.50	£15.20	1-Aug-17	4.83%	1-Apr-16
3G Synthetic Pitch - Third Pitch	Commercial	£27.00	£28.20	1-Aug-17	4.44%	1-Apr-16
Grass Pitch - Game 2 hour	Standard	£38.50	£40.20	1-Aug-17	4.42%	1-Apr-16
Grass Pitch - Game 2 hour	Concession/Over 60 Retired/Youth					
	Registration	£26.00	£27.20	1-Aug-17	4.62%	1-Apr-16
Grass Pitch - Game 2 hour	Commercial	£48.00	£50.20	1-Aug-17	4.58%	1-Apr-16
Sports Hall - 4 x Badminton Court	Standard	£29.00	£30.30	1-Aug-17	4.48%	1-Apr-16
Sports Hall - 4 x Badminton Court	Concession/Over 60 Retired/Youth					
	Registration	£19.75	£20.60	1-Aug-17	4.30%	1-Apr-16
Sports Hall - 4 x Badminton Court	Commercial	£36.50	£38.10	1-Aug-17	4.38%	1-Apr-16
Match Fees 3G Synthetic Pitch - Full Pitch	Club League/Cup Fixtures/Standard	New	£60.00	1-Aug-17		n/a
Match Fees 3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth					
	Registration	New	£38.00	1-Aug-17		n/a

Match Fees 3G Synthetic Pitch - Full Pitch	Commercial/Other	New	£75.00	1-Aug-17		n/a
Large Gym - 1 x Badminton Court	Standard	£21.00	£22.00	1-Aug-17	4.76%	1-Apr-16
Large Gym - 1 x Badminton Court	Concession/Over 60 Retired/Youth	Registration £14.00	£14.60	1-Aug-17	4.29%	1-Apr-16
Large Gym - 1 x Badminton Court	Commercial	£26.00	£27.20	1-Aug-17	4.62%	1-Apr-16
Dance Studio	Standard	£21.00	£22.00	1-Aug-17	4.76%	1-Apr-16
Dance Studio	Concession/Over 60 Retired/Youth	Registration £14.00	£14.60	1-Aug-17	4.29%	1-Apr-16
Dance Studio	Commercial	£26.00	£27.20	1-Aug-17	4.62%	1-Apr-16
Badminton Court - per court	Standard	£14.00	£14.60	1-Aug-17	4.29%	1-Apr-16
Badminton Court - per court	Concession/Over 60 Retired/Youth	Registration £9.50	£9.90	1-Aug-17	4.21%	1-Apr-16
Badminton Court - per court	Commercial	£17.75	£18.50	1-Aug-17	4.23%	1-Apr-16
Multi Function Room: Small/Classroom - up to 100m2	Standard	£10.50	£11.00	1-Aug-17	4.76%	1-Apr-16
Small/Classroom - up to 100m2	Concession/Over 60 Retired/Youth	Registration £7.25	£7.60	1-Aug-17	4.83%	1-Apr-16
Small/Classroom - up to 100m2	Commercial	£13.00	£13.60	1-Aug-17	4.62%	1-Apr-16
Medium - up to 200m2	Standard	£21.00	£22.00	1-Aug-17	4.76%	1-Apr-16
Medium - up to 200m2	Concession/Over 60 Retired/Youth	Registration £14.00	£14.60	1-Aug-17	4.29%	1-Apr-16
Medium - up to 200m2	Commercial	£26.00	£27.20	1-Aug-17	4.62%	1-Apr-16
Large - up to 300m2	Standard	£27.00	£28.20	1-Aug-17	4.44%	1-Apr-16
Large - up to 300m2	Concession/Over 60 Retired/Youth	Registration £18.25	£19.10	1-Aug-17	4.66%	1-Apr-16
Large - up to 300m2	Commercial	£34.00	£35.50	1-Aug-17	4.41%	1-Apr-16
Extra Large - 300m2 + Extra Large - 300m2 +	Standard	£34.50	£36.00	1-Aug-17	4.35%	1-Apr-16
Extra Large - 300m2 +	Concession/Over 60 Retired/Youth	Registration £23.00	£24.00	1-Aug-17	4.35%	1-Apr-16
Extra Large - 300m2 +	Commercial	£42.75	£44.70	1-Aug-17	4.56%	1-Apr-16

The above charges exclude VAT. VAT applies to certain let charges, customers will be informed if VAT is applicable when applying for a let.

In some cases, different charges may apply, customers will be informed when applying for a let.

Residential Care

Weekly standard unit cost (to other authorities):

Young People's Centres	Weekly	£2,232	£2,255	1-Apr-17	1.02%	1-Apr-16
Close Support Units	Weekly	£3,434	£3,469	1-Apr-17	1.01%	1-Apr-16
Edinburgh Secure Services (Secure Units)	Weekly	£5,675	£5,732	1-Apr-17	1.00%	1-Apr-16
Edinburgh Secure Services (Close Support Units)	Weekly	£4,896	£4,945	1-Apr-17	1.00%	1-Apr-16
Seaview Special Needs Unit	Weekly	£2,775	£2,803	1-Apr-17	1.02%	1-Apr-16

The above charges exclude VAT. VAT will be charged as appropriate.

Special Schools

Annual Charge for a place at school - 1st April to 31st March -

Braidburn	per year	£26,091	£26,352	1-Apr-17	1.00%	1-Apr-16
Gorgie Mills	per year	£23,111	£23,343	1-Apr-17	1.00%	1-Apr-16
Kaimes	per year	£19,485	£19,680	1-Apr-17	1.00%	1-Apr-16
Oaklands	per year	£31,000	£31,310	1-Apr-17	1.00%	1-Apr-16
Pilrig Park	per year	£14,400	£14,544	1-Apr-17	1.00%	1-Apr-16
Prospect Bank	per year	£18,897	£19,086	1-Apr-17	1.00%	1-Apr-16
Redhall	per year	£18,646	£18,833	1-Apr-17	1.00%	1-Apr-16
Rowanfield	per year	£26,334	£26,598	1-Apr-17	1.00%	1-Apr-16
St Crispin's	per year	£31,874	£32,193	1-Apr-17	1.00%	1-Apr-16
Woodlands	per year	£15,664	£15,821	1-Apr-17	1.00%	1-Apr-16

Hospital and Outreach Teaching

1-1 hospital teaching	per hour	£71.29	£72.00	1-Apr-17	1.00%	1-Apr-16
Small class outreach teaching	per hour	£28.53	£28.81	1-Apr-17	0.98%	1-Apr-16

Fostering**Weekly charges to other local authorities for the purchase of fostering placements**

Mainstream placements

Age

0-4	per week	£361.12	£364.73	1-Apr-17	1.00%	1-Apr-16
5-10	per week	£385.73	£389.59	1-Apr-17	1.00%	1-Apr-16
11	per week	£419.40	£423.59	1-Apr-17	1.00%	1-Apr-16
12-13	per week	£483.26	£488.10	1-Apr-17	1.00%	1-Apr-16
14-15	per week	£488.07	£492.95	1-Apr-17	1.00%	1-Apr-16
16+	per week	£523.28	£528.51	1-Apr-17	1.00%	1-Apr-16

Specialist placements

Age

0-4	per week	£725.85	£733.11	1-Apr-17	1.00%	1-Apr-16
5-10	per week	£750.46	£757.97	1-Apr-17	1.00%	1-Apr-16
11-13	per week	£784.12	£791.97	1-Apr-17	1.00%	1-Apr-16
14-15	per week	£788.93	£796.82	1-Apr-17	1.00%	1-Apr-16
16+	per week	£824.14	£832.38	1-Apr-17	1.00%	1-Apr-16

Inter-Country Adoption

Charge to prospective adopters to undertake necessary services

		£7,592.00	£7,934.00	1-Apr-17	4.50%	1-Apr-16
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Library Service

CD hire per double set (concession 50%)	per item	£1.35	£1.40	1-Apr-17	3.70%	1-Apr-16
DVD hire per item (concession 50%) (free to under 16s)	per item	£1.30	£1.35	1-Apr-17	3.85%	1-Apr-16
DVD hire multiple set (concession 50%) (free to under 16s)	per item	£2.60	£2.70	1-Apr-17	3.85%	1-Apr-16
Inter-library loans per item (free to household members)	per item	£5.50	£5.80	1-Apr-17	5.45%	1-Apr-16
Replacement library card (free to under 16s)	per card	£1.65	£1.70	1-Apr-17	3.03%	1-Apr-16
Replacement items of stock (except picture and board books)	per page	At cost	At cost	1-Apr-17		1-Apr-16
Faxes - sending within UK & Europe	per fax	£1.65	£1.70	1-Apr-17	3.03%	1-Apr-16
Faxes - sending outside Europe	per fax	£3.30	£3.45	1-Apr-17	4.55%	1-Apr-16
Receiving a fax (plus £0.25 per sheet)	per fax	£1.85	£1.95	1-Apr-17	5.41%	1-Apr-16
USB memory stick	per item	£8.25	£8.60	1-Apr-17	4.24%	1-Apr-16
Sale of withdrawn stock - adult hardback	per item	£1.10	£1.15	1-Apr-17	4.55%	1-Apr-16
Sale of withdrawn stock - adult paperback	per item	£0.60	£0.65	1-Apr-17	8.33%	1-Apr-16
Sale of withdrawn stock - audio item	per item	£1.10	£1.15	1-Apr-17	4.55%	1-Apr-16
Cotton library bag (inclusive of VAT)	per bag	£2.20	£2.30	1-Apr-17	4.55%	1-Apr-16

Edinburgh Reads Events (inclusive of VAT)

Non Library members	per event	£4.50	£4.70	1-Apr-17	4.44%	1-Apr-16
Library members	per event	£3.30	£3.40	1-Apr-17	3.03%	1-Apr-16
Concessions/concession members	per event	£2.15	£2.25	1-Apr-17	4.65%	1-Apr-16

Non Library Events - Room Hire of Reference Library (up to 150 seats / people) - Exclusive of VAT

All organisations; Admin charge (setting up, dismantling etc) Times by negotiation

	per event	£162.00	£170.00	1-Apr-17	4.94%	1-Apr-16
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Community Room Only Hire (Excluding VAT)**Central Library, McDonald Road and Stockbridge Libraries, Craigmillar and Drumbrae Library Hubs**

Non-community / commercial	3 hour block	£88.50	£93.00	1-Apr-17	5.08%	1-Apr-16
Community	3 hour block	£26.50	£27.50	1-Apr-17	3.77%	1-Apr-16

Blackhall, Currie, Fountainbridge, Leith, Morningside, Muirhouse, Oxbgangs, Piershill, Portobello and Westerhailes Libraries

Non-community / commercial	3 hour block	£55.00	£57.50	1-Apr-17	4.55%	1-Apr-16
Community	3 hour block	£21.50	£22.50	1-Apr-17	4.65%	1-Apr-16

THE CITY OF EDINBURGH COUNCIL

PROPOSED CHARGES, 2017/18

PLACE

		Current fee 2016/17	Proposed fee 2017/18	Effective from	% increase 2017/18	Date of last increase
COMMUNITY SAFETY						
Pest Control Charges						
Private and Domestic Treatment						
Wasps		£59.00	n/a			1-Apr-16
Wasps - Standard one level house, Rhone height or attic - No complication treatment	1 Visit	n/a	£50.00	1-Apr-17		
Wasps - Standard one level house, Rhone height or attic - No complication treatment	2nd nest on site	n/a	£25.00	1-Apr-17		
Wasps - Difficult access or time consuming nest treatments	1 Visit	n/a	£88.50	1-Apr-17		
Wasps - High ladder nest treatment charge (2 man visit)	1 Visit	n/a	£118.60	1-Apr-17		
Rats and Mice		£80.00	n/a			1-Apr-16
Rats and Mice - Poison laid with advice	3 Programmed visits	n/a	£104.16	1-Apr-17		
Rats and Mice - Advice or poison being left in situ & disclaimer signed		n/a	£33.60	1-Apr-17		
Fleas		£80.00	n/a			1-Apr-16
Fleas - Floor spray with advice	1 Visit	n/a	£96.00	1-Apr-17		
Fleas - Soft furnishing treatment, at time of floor spraying	1 Visit	n/a	£34.87	1-Apr-17		
Bed Bugs	per room	£109.00	n/a			1-Apr-16
Bed Bugs - Survey prior, 1st visit full treatment - Floor,beds furnishings spray & dust. 2nd visit floor treatment.	2 Visits	n/a	£140.40	1-Apr-17		
Hide Beetles, Ants, Woodlice, Silverfish		£66.00	n/a			1-Apr-16
Hide Beetles, Woodlice, Silverfish - Floor spray with advice. Dust at some locations.	1 Visit	n/a	£89.53	1-Apr-17		
Ants (Internal) - Internal spray only, include door entries	1 Visit	n/a	£50.00	1-Apr-17		
Ants (External) - External get treatment & dust vents	2 Visits	n/a	£76.00	1-Apr-17		
Commercial Rates		£109.00	Subject to survey			1-Apr-16
Cockroaches		£86.00	n/a			1-Apr-16
Cockroaches - Floor/Furnishing & service ducts, spray & dust. Behind white goods.	1 Visit	n/a	£140.00	1-Apr-17		
Cockroaches - Gel Treatments	2 Visits	n/a	£117.00	1-Apr-17		
Squirrels		£164.00	n/a			1-Apr-16
Squirrels - Internal trapping only, humane killer in place. No Poisons.		n/a	£175.00	1-Apr-17		
Moths, Carpet Beetles - Floor,beds furnishings spray & dust.	Survey prior, 1st visit full treatment. 2nd visit floor treatment.	n/a	£140.40	1-Apr-17		
Pest Control Survey - All pest control Issues, Insect & Rodents	Advice Only	n/a	£33.50	1-Apr-17		
Moles - Trapping		£164.00	£171.00	1-Apr-17		1-Apr-16
Water Ingress						
Fee per emergency visit		£131.00	At cost	1-Apr-17		1-Apr-16
Administration charge		£32.00	£34.00	1-Apr-17	6.25%	1-Apr-16
Call out fee - if call out not an emergency		£32.00	£34.00	1-Apr-17	6.25%	1-Apr-16
Burial Charges						
Burial Ground Fees						
Purchase of Exclusive Right of Burial (incl. Certificate of Right of Burial)		£1,199.00	£1,245.00	1-Apr-17	3.84%	1-Apr-16
Duplicate Certificate of Right of Burial		£78.00	£81.00	1-Apr-17	3.85%	1-Apr-16
Transfer of Certificate of Right of Burial		£78.00	£81.00	1-Apr-17	3.85%	1-Apr-16
Adult Interment		£1,051.00	£1,095.00	1-Apr-17	4.19%	1-Apr-16
Exhumation including Screening (VAT to be added)		£3,364.00	£3,500.00	1-Apr-17	4.04%	1-Apr-16
Saturday Interment - Adult		£1,263.00	£1,315.00	1-Apr-17	4.12%	1-Apr-16
Sunday or Public Holiday Interment - Adult		£1,541.00	£1,605.00	1-Apr-17	4.15%	1-Apr-16
Purchase of exclusive Right of Burial (Woodland) (incl. Certificate of Right of Burial)		£1,269.00	£1,325.00	1-Apr-17	4.41%	1-Apr-16
Double Adult Interment		£1,576.00	£1,640.00	1-Apr-17	4.06%	1-Apr-16
Double Adult Interment - Saturday		£1,787.00	£1,860.00	1-Apr-17	4.09%	1-Apr-16
Double Adult Interment - Sunday		£2,066.00	£2,150.00	1-Apr-17	4.07%	1-Apr-16
Test dig a grave for depth		£336.00	£350.00	1-Apr-17	4.17%	1-Apr-16
Cremated Remains Charges						
Purchase of Exclusive Right of Burial (incl. Certificate of Right of Burial)		£708.00	£735.00	1-Apr-17	3.81%	1-Apr-16
Duplicate Certificate of Right of Burial		£77.00	£80.00	1-Apr-17	3.90%	1-Apr-16
Adult Interment		£223.00	£232.00	1-Apr-17	4.04%	1-Apr-16
Exhumation (Vat to be added)		£450.00	£470.00	1-Apr-17	4.44%	1-Apr-16
Saturday Interment - Adult		£317.00	£330.00	1-Apr-17	4.10%	1-Apr-16
Sunday or Public Holiday Interment - Adult		£362.00	£375.00	1-Apr-17	3.59%	1-Apr-16
Double Adult Interment		£336.00	£350.00	1-Apr-17	4.17%	1-Apr-16
Double Adult Interment - Saturday		£400.00	£415.00	1-Apr-17	3.75%	1-Apr-16
Double Adult Interment - Sunday		£475.00	£495.00	1-Apr-17	4.21%	1-Apr-16

Monuments and Memorials (VAT to be added)						
Burials						
- Provision of concrete foundation		£307.00	£320.00	1-Apr-17	4.23%	1-Apr-16
- Preparation where memorials require no foundation (including Mortonhall)		£83.00	£86.00	1-Apr-17	3.61%	1-Apr-16
Erecting a standard headstone		£110.00	£114.00	1-Apr-17	3.64%	1-Apr-16
Baby Memorial Plaque		£53.00	£55.00	1-Apr-17	3.77%	1-Apr-16
Genealogical Searches	Per Hour (Minimum Charge - 1 Hour)	£16.50	£17.50	1-Apr-17	6.06%	1-Apr-16
Cremation Charges						
Mortonhall Crematorium						
Adult Cremation (Main and Pentland Chapel)		£708.00	£735.00	1-Apr-17	3.81%	1-Apr-16
Adult Cremation (without use of either Chapel)		£365.00	£380.00	1-Apr-17	4.11%	1-Apr-16
Adult Cremation - Saturday Supplement	New		£147.00	1-Apr-17		1-Apr-16
Adult Cremation - Sunday Supplement (by arrangement)	New		£243.00	1-Apr-17		1-Apr-16
Adult Cremation - Early weekday service 9am / 9.30am	New		£625.00	1-Apr-17		1-Apr-16
Child (up to 16 years)	No Fee		No Fee	1-Apr-17		1-Apr-16
Memorial Service (Main and Pentland Chapel)		£336.00	£350.00	1-Apr-17	4.17%	1-Apr-16
Additional Time - (Main and Pentland Chapel)		£244.00	£257.00	1-Apr-17	5.33%	1-Apr-16
Storage of a Coffin Prior to Day of Service		£71.00	£74.00	1-Apr-17	4.23%	1-Apr-16
Department of Anatomy Subjects		£340.00	£355.00	1-Apr-17	4.41%	1-Apr-16
Disposal of Cremated Remains from other Crematoria		£209.00	£218.00	1-Apr-17	4.31%	1-Apr-16
Postage of Cremated Remains via Datapost (UK only)		£101.00	£106.00	1-Apr-17	4.95%	1-Apr-16
Burial of Cremated Remains within the Garden of Remembrance, with family in attendance, including Mortonhall Crematorium, Monday to Friday (12 noon)		£199.00	£208.00	1-Apr-17	4.52%	1-Apr-16
Organist's fee		£33.00	£35.00	1-Apr-17	6.06%	1-Apr-16
Book of Remembrance (VAT to be added)						
Webcast of service	New		£50.00	1-Apr-17		1-Apr-16
DVD of service (each)	New		£20.00	1-Apr-17		1-Apr-16
2 line entry		£87.00	£91.00	1-Apr-17	4.60%	1-Apr-16
5 line entry		£131.00	£137.00	1-Apr-17	4.58%	1-Apr-16
8 line entry		£176.00	£184.00	1-Apr-17	4.55%	1-Apr-16
Badges		£126.00	£132.00	1-Apr-17	4.76%	1-Apr-16
Remembrance Cards, Maximum 8 Lines (VAT to be added)		£31.00	£32.00	1-Apr-17	3.23%	1-Apr-16
Miniature Book of Remembrance, Maximum 8 Lines (VAT to be added)		£86.00	£90.00	1-Apr-17	4.65%	1-Apr-16
Baby Book of Remembrance (VAT to be added)						
5 Line Entry		£28.00	£29.00	1-Apr-17	3.57%	1-Apr-16
Motif		£37.00	£39.00	1-Apr-17	5.41%	1-Apr-16
Memorial Walkway Plaque						
Memorial Plaque with Lettering - 5 year Lease		£437.00	£456.00	1-Apr-17	4.35%	1-Apr-16
Memorial Plaque with Lettering - 10 year Lease		£656.00	£685.00	1-Apr-17	4.42%	1-Apr-16
Memorial Plaque with Lettering - 20 year Lease		£901.00	£940.00	1-Apr-17	4.33%	1-Apr-16
Renewal of Plaque lease (VAT to be added)		£241.00	£251.00	1-Apr-17	4.15%	1-Apr-16
Columbarium						
Columbarium with Lettering - 5 year Lease		£613.00	£640.00	1-Apr-17	4.40%	1-Apr-16
Columbarium with Lettering - 10 year Lease		£965.00	£1,008.00	1-Apr-17	4.46%	1-Apr-16
Columbarium with Lettering - 20 year Lease		£1,205.00	£1,260.00	1-Apr-17	4.56%	1-Apr-16
Renewal of Columbarium lease (VAT to be added)		£241.00	£251.00	1-Apr-17	4.15%	1-Apr-16
Niche Wall						
Niche Wall with Lettering - 5 year Lease		£730.00	£763.00	1-Apr-17	4.52%	1-Apr-16
Niche Wall with Lettering - 10 year Lease		£1,205.00	£1,260.00	1-Apr-17	4.56%	1-Apr-16
Niche Wall with Lettering - 20 year Lease		£1,812.00	£1,890.00	1-Apr-17	4.30%	1-Apr-16
Renewal of Niche Wall lease (VAT to be added)		£426.00	£445.00	1-Apr-17	4.46%	1-Apr-16
Mortuary						
Storage of Dead for Other Local Authorities				Annual Contract		
Defence Post Mortems (VAT to be added)		£485.00	£506.00	1-Apr-17	4.33%	1-Apr-16
Trading Standards Service						
General	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Special Weighing and Measuring Equipment (Excluded from Tables B - G below)						
Special Weighing and Measuring Equipment						
Weights	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Measures	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Weighing Instruments	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Measuring Instruments for Intoxicating Liquor	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Measuring Instruments for Liquid Fuel and lubricants	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Road Tanker Fuel Measuring Equipment (above 100 litres)	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Town Halls						
Portobello Town Hall (Excluding VAT)						
Conferences, Meetings and Rehearsals						
Commercial	per Hour	£54.00 - £61.00	£56.00 - £64.00	1-Apr-17		1-Apr-16
Community	per Hour	£28.00 - £35.00	£29.00 - £36.50	1-Apr-17		1-Apr-16

Catered Functions

Commercial	per block	£463.00 - £510.00	£482.00- £531.00	1-Apr-17		1-Apr-16
Community	per block	£293.00 - £354.00	£305.00 - £368.50	1-Apr-17		1-Apr-16
Performances						
Commercial	per block	£340.00 - £385.00	£354.00 - £401.00	1-Apr-17		1-Apr-16
Community	per block	£215.00 - £270.00	£223.50 - £281.00	1-Apr-17		1-Apr-16
Lesser Hall						
Commercial	per hour	£34.50 - £35.90 - £42.20 £40.50		1-Apr-17		1-Apr-16
Community	per hour	£16.00 - £16.60 - £21.90 £21.00		1-Apr-17		1-Apr-16
Other Charges						
Additional hours before midnight	per hour	£34.50	£36.00	1-Apr-17		1-Apr-16
Additional hours after midnight	per hour	£47.40	£49.50	1-Apr-17		1-Apr-16
Security	per hour	£18.50	£19.50	1-Apr-17		1-Apr-16
Late fee	per hour	£61.50 - £101.00	£64.00 - £105.00	1-Apr-17		1-Apr-16

Licences

Animal Boarding	1 year	£309.00	£323.00	1-Apr-17	4.53%	1-Apr-16
Boat Hire						
- New	1 year	£555.00	£580.00	1-Apr-17	4.50%	1-Apr-16
- Temporary	up to 28 days	£186.00	£194.00	1-Apr-17	4.30%	1-Apr-16
- Temporary, including late fee @ 20%	up to 28 days	£223.00	£233.00	1-Apr-17	4.48%	1-Apr-16
Change of Manager (for all civic except taxis)		£99.00	£103.00	1-Apr-17	4.04%	1-Apr-16
Dangerous Wild Animals (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	1 year	£309.00	£323.00	1-Apr-17	4.53%	1-Apr-16
Dog Breeding (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	1 year	£309.00	£323.00	1-Apr-17	4.53%	1-Apr-16
Indoor Sports						
- New / Renewal	1 year	£926.00	£968.00	1-Apr-17	4.54%	1-Apr-16
- Temporary	Up to 28 days	£646.00	£675.00	1-Apr-17	4.49%	1-Apr-16
- Temporary, including late fee @ 20%	Up to 28 days	£775.00	£810.00	1-Apr-17	4.52%	1-Apr-16
Indoor Sports - Community or Charitable events - non commercial	up to 6 weeks	£112.00	£117.00	1-Apr-17	4.46%	1-Apr-16
Knife Dealers						
- New	1 year	£208.00	£217.00	1-Apr-17	4.33%	1-Apr-16
- Renewal	1 year	£156.00	£163.00	1-Apr-17	4.49%	1-Apr-16
Late Hours Catering						
- New	1 year	£583.00	£609.00	1-Apr-17	4.46%	1-Apr-16
- Renewal	1 year	£417.00	£436.00	1-Apr-17	4.56%	1-Apr-16
- Exemption	2 Months	£104.00	£109.00	1-Apr-17	4.81%	1-Apr-16
Market Operators						
Annual fee is only available to markets that operate at least once a month						
- Indoor/Outdoor market outwith Ward 11	per staff, 1 year	£12.00	£13.00	1-Apr-17	8.33%	1-Apr-15
- Temporary indoor market within Ward 11 (<i>maximum fee £1,000</i>)	per stall, up to 28 days	£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
- Temporary indoor market within Ward 11, including late fee (<i>maximum fee £1,000</i>)	per stall, up to 28 days	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
- Temporary outdoor market within Ward 11 (<i>maximum fee £5,000</i>)	per stall, up to 28 days	£78.00	£82.00	1-Apr-17	5.13%	1-Apr-16
- Temporary outdoor market within Ward 11, including late fee (<i>Maximum fee £5,000</i>)	per stall, up to 28 days	£94.00	£98.00	1-Apr-17	4.26%	1-Apr-16
- Market Operators - Community markets or registered charities	20 staff max.	£112.00	£117.00	1-Apr-17	4.46%	1-Apr-14
- Community markets or registered charities incl Late fee @ 20%	20 staff max.	£134.00	£140.00	1-Apr-17	4.48%	1-Apr-16
Metal Dealers						
- New / Renewal	1 year	£594.00	£621.00	1-Apr-17	4.55%	1-Apr-16
- Renewal	3 years	£1,563.00	£1,633.00	1-Apr-17	4.48%	1-Apr-16
Performing Animals	1 year - plus vet inspection	£553.00	£578.00	1-Apr-17	4.52%	1-Apr-16
Pet Shops	1 year - plus vet inspection	£364.00	£380.00	1-Apr-17	4.40%	1-Apr-16
Public Entertainment						
- Public Entertainment, Capacity > 15,000 - New 1 year or Temporary up to 28 days		£12,480.00	£13,042.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity > 15,000 - New 1 year or Temporary up to 28 days, including late fee		£14,980.00	£15,654.00	1-Apr-17	4.50%	1-Apr-16

- Public Entertainment, Capacity 10,001 to 15,000 - New 1 year or Temporary up to 28 days		£9,650.00	£10,084.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 10,001 to 15,000 - New 1 year or Temporary up to 28 days, including late fee		£11,575.00	£12,096.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 5,001 to 10,000 - New 1 year or Temporary up to 28 days		£5,942.00	£6,209.00	1-Apr-17	4.49%	1-Apr-16
- Public Entertainment, Capacity 5,001 to 10,000 - New 1 year or Temporary up to 28 days, including late fee		£7,117.00	£7,437.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 1,001 to 5,000 - New 1 year or Temporary up to 28 days		£2,970.00	£3,104.00	1-Apr-17	4.51%	1-Apr-16
- Public Entertainment, Capacity 1,001 to 5,000 - New 1 year or Temporary up to 28 days, including late fee		£3,565.00	£3,725.00	1-Apr-17	4.49%	1-Apr-16
- Public Entertainment, Capacity 201 to 1,000 - New 1 year or Temporary up to 28 days		£1,481.00	£1,548.00	1-Apr-17	4.52%	1-Apr-16
- Public Entertainment, Capacity 201 to 1,000 - New 1 year or Temporary up to 28 days, including late fee		£1,777.00	£1,857.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 1 to 200 - New 1 year or Temporary up to 28 days		£990.00	£1,035.00	1-Apr-17	4.55%	1-Apr-16
- Public Entertainment, Capacity 1 to 200 - New 1 year or Temporary up to 28 days, including late fee		£1,186.00	£1,239.00	1-Apr-17	4.47%	1-Apr-16
- Public Entertainment, Capacity > 15,000 - Renewal	1 year	£9,360.00	£9,781.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 10,001 to 15,000 - Renewal	1 year	£7,235.00	£7,561.00	1-Apr-17	4.51%	1-Apr-16
- Public Entertainment, Capacity 5,001 to 10,000 - Renewal	1 year	£3,955.00	£4,133.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 1,001 to 5,000 - Renewal	1 year	£1,978.00	£2,067.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 201 to 1,000 - Renewal	1 year	£990.00	£1,035.00	1-Apr-17	4.55%	1-Apr-16
- Public Entertainment, Capacity 1 to 200 - Renewal	1 year	£802.00	£838.00	1-Apr-17	4.49%	1-Apr-16
Public Entertainment - Community / charitable / religious/political group, free to enter - capacity > 500. Discount of 25% on normal fee.						
- Amusement Devices > 20	1 year or temporary up to 28 days	£4,402.00	£4,600.00	1-Apr-17	4.50%	1-Apr-16
- Amusement Devices > 20, including late fee	1 year or temporary up to 28 days	£5,282.00	£5,520.00	1-Apr-17	4.51%	1-Apr-16
- Amusement Devices 6 to 20	1 year or temporary up to 28 days	£2,222.00	£2,322.00	1-Apr-17	4.50%	1-Apr-16
- Amusement Devices 6 to 20, including late fee	1 year or temporary up to 28 days	£2,666.00	£2,786.00	1-Apr-17	4.50%	1-Apr-16
- Amusement Devices 2 to 5	1 year or temporary up to 28 days	£901.00	£942.00	1-Apr-17	4.55%	1-Apr-16
- Amusement Devices 2 to 5, including late fee	1 year or temporary up to 28 days	£1,081.00	£1,130.00	1-Apr-17	4.53%	1-Apr-16
- Amusement Devices 1 only	1 year or temporary up to 28 days	£196.00	£205.00	1-Apr-17	4.59%	1-Apr-16
- Amusement Devices 1 only, including late fee	1 year or temporary up to 28 days	£234.00	£245.00	1-Apr-17	4.70%	1-Apr-16
- Sun beds - per Bed	1 year	£234.00	£245.00	1-Apr-17	4.70%	1-Apr-16
- Hypnotism	per event	£208.00	£217.00	1-Apr-17	4.33%	1-Apr-16
- Live Animal Supplement	per event	£208.00	£217.00	1-Apr-17	4.33%	1-Apr-16
Public Entertainment Variation						
- Capacity >15,000	per application	£12,500.00	£13,063.00	1-Apr-17	4.50%	1-Apr-16
- Capacity >15,000, including late fee	per application	£15,000.00	£15,675.00	1-Apr-17	4.50%	1-Apr-16
- Capacity 10,001 to 15,000	per application	£9,662.00	£10,097.00	1-Apr-17	4.50%	1-Apr-16
- Capacity 10,001 to 15,000, including late fee	per application	£11,594.00	£12,116.00	1-Apr-17	4.50%	1-Apr-16
- Capacity 5,001 to 10,000	per application	£5,942.00	£6,209.00	1-Apr-17	4.49%	1-Apr-16
- Capacity 5,001 to 10,000, including late fee	per application	£7,129.00	£7,450.00	1-Apr-17	4.50%	1-Apr-16
- Capacity 1,001 to 5,000	per application	£2,971.00	£3,105.00	1-Apr-17	4.51%	1-Apr-16
- Capacity 1,001 to 5,000, including late fee	per application	£3,565.00	£3,725.00	1-Apr-17	4.49%	1-Apr-16
- Capacity 201 to 1,000	per application	£1,495.00	£1,562.00	1-Apr-17	4.48%	1-Apr-16
- Capacity 201 to 1,000, including late fee	per application	£1,794.00	£1,875.00	1-Apr-17	4.52%	1-Apr-16
- Capacity 1 to 200	per application	£990.00	£1,035.00	1-Apr-17	4.55%	1-Apr-16
- Capacity 1 to 200, including late fee	per application	£1,188.00	£1,241.00	1-Apr-17	4.46%	1-Apr-16
Riding Establishments (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	1 year	£592.00	£619.00	1-Apr-17	4.56%	1-Apr-16
Second-Hand Dealer						
- New	1 year	£208.00	£217.00	1-Apr-17	4.33%	1-Apr-16
- Renewal	1 year	£156.00	£163.00	1-Apr-17	4.49%	1-Apr-16
- Renewal	3 years	£377.00	£394.00	1-Apr-17	4.51%	1-Apr-16
- Exemption	per application	£95.00	£99.00	1-Apr-17	4.21%	1-Apr-16
- Temporary	up to 28 days	£104.00	£109.00	1-Apr-17	4.81%	1-Apr-16
- Temporary, including late fee	up to 28 days	£125.00	£131.00	1-Apr-17	4.80%	1-Apr-16
- Antique Fairs Dealers	1 year	£61.00	£64.00	1-Apr-17	4.92%	1-Apr-16
- Stamp and Book Fairs Dealers	1 year	£61.00	£64.00	1-Apr-17	4.92%	1-Apr-16
Sex Shop - New / Renewal	1 year	£1,460.00	£1,526.00	1-Apr-17	4.52%	1-Apr-16
Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises						
- Principal Operator with Employees - New	1 year	£260.00	£272.00	1-Apr-17	4.62%	1-Apr-16
- Principal Operator with Employees - Renewal	3 years	£521.00	£544.00	1-Apr-17	4.41%	1-Apr-16
- Principal Operator with Employees - Each Additional Employee		£78.00	£82.00	1-Apr-17	5.13%	1-Apr-16
- Self Employed Operator - New	1 year	£260.00	£272.00	1-Apr-17	4.62%	1-Apr-16
- Self Employed Operator - Renewal	3 years	£521.00	£544.00	1-Apr-17	4.41%	1-Apr-16
Skin Piercing and Tattooing - where Activity Not Carried out Mainly from Premises						
- One Off Events	per application	£250.00	£261.00	1-Apr-17	4.40%	1-Apr-16
- Attending an exhibition or Arts Events	per application up to 7 days	£78.00	£82.00	1-Apr-17	5.13%	1-Apr-16
Street Traders						
- Food	1 year	£294.00	£307.00	1-Apr-17	4.42%	1-Apr-16

- non-Food	1 year	£200.00	£209.00	1-Apr-17	4.50%	1-Apr-16
- Food - Change of Vehicle	per application	£156.00	£163.00	1-Apr-17	4.49%	1-Apr-16
- Food - Change of Vehicle, including late fee	per application	£188.00	£196.00	1-Apr-17	4.26%	1-Apr-16
- Food Temporary	per application up to 7 days	£208.00	£217.00	1-Apr-17	4.33%	1-Apr-16
- Food Temporary, including late fee	per application up to 7 days	£250.00	£261.00	1-Apr-17	4.40%	1-Apr-16
- Non Food Temporary	per application up to 7 days	£156.00	£163.00	1-Apr-17	4.49%	1-Apr-16
- Non Food Temporary , including late fee	per application up to 7 days	£188.00	£196.00	1-Apr-17	4.26%	1-Apr-16
- Employees	per person	£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
Venison Dealer	3 years	£160.00	£167.00	1-Apr-17	4.38%	1-Apr-16
Window Cleaners New or Renewal	1 year	£104.00	£109.00	1-Apr-17	4.81%	1-Apr-16
Window Cleaners	3 years	£260.00	£272.00	1-Apr-17	4.62%	1-Apr-16
Zoo (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	6 years	£933.00	£975.00	1-Apr-17	4.50%	1-Apr-16
Miscellaneous						
- Certified Copy - Civic		£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
- Duplicate ID Badge		£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
- Change of Manager	per application	£99.00	£103.00	1-Apr-17	4.04%	1-Apr-16
Taxi and Private Hire						
- Taxi/PHC Booking Office - New	1 year	£1,042.00	£1,089.00	1-Apr-17	4.51%	1-Apr-16
- Taxi/PHC Booking Office - Renewal	1 year	£729.00	£762.00	1-Apr-17	4.53%	1-Apr-16
- Cancellation of Inspection		£99.00	£103.00	1-Apr-17	4.04%	1-Apr-16
- Change of manager		£99.00	£103.00	1-Apr-17	4.04%	1-Apr-16
- Change of vehicle - other than at annual inspection		£156.00	£163.00	1-Apr-17	4.49%	1-Apr-16
- Duplicate ID badge		£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
- Duplicate Licence		£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
- Medical Examination not attended		£99.00	£103.00	1-Apr-17	4.04%	1-Apr-16
- Further medical assessment not attended		£193.00	£202.00	1-Apr-17	4.66%	1-Apr-16
- Private Hire Car - New licence	1 year	£521.00	£544.00	1-Apr-17	4.41%	1-Apr-16
- Private Hire Car - Renewal licence (existing vehicle)	1 year	£297.00	£310.00	1-Apr-17	4.38%	1-Apr-16
- Private Hire Car - Renewal licence with variation for new vehicle	1 year	£349.00	£365.00	1-Apr-17	4.58%	1-Apr-16
- Private Hire Car - New Driver	1 year	£141.00	£147.00	1-Apr-17	4.26%	1-Apr-16
- Private Hire Car - Renewal Driver	3 years	£156.00	£163.00	1-Apr-17	4.49%	1-Apr-16
- Private Hire Car - Renewal Driver	1 year	£104.00	£109.00	1-Apr-17	4.81%	1-Apr-16
- Partnership		£521.00	£544.00	1-Apr-17	4.41%	1-Apr-16
- Replacement Plate		£81.00	£85.00	1-Apr-17	4.94%	1-Apr-16
- Brackets	per application	£26.00	£27.00	1-Apr-17	3.85%	1-Apr-16
- Taxi - New Licence	1 year	£625.00	£653.00	1-Apr-17	4.48%	1-Apr-16
- Taxi - Renewal Licence existing vehicle	1 year	£323.00	£338.00	1-Apr-17	4.64%	1-Apr-16
- Taxi - Renewal Licence with variation for new vehicle	1 year	£375.00	£392.00	1-Apr-17	4.53%	1-Apr-16
- Taxi - New Driver including 1 topographical test	1 year	£172.00	£180.00	1-Apr-17	4.65%	1-Apr-16
- Taxi - renewal driver	1 year	£104.00	£109.00	1-Apr-17	4.81%	1-Apr-16
- Taxi - renewal driver	3 years	£160.00	£167.00	1-Apr-17	4.38%	1-Apr-16
- Taxi topographical assessment	per application	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
- Vehicle re-test (second and thereafter)	per application	£50.00	£52.00	1-Apr-17	4.00%	1-Apr-16
- Installation of forward facing cameras	per application	£53.00	£55.00	1-Apr-17	3.77%	1-Apr-16
- Installation of Safety cameras	per application	£53.00	£55.00	1-Apr-17	3.77%	1-Apr-16
- Installation of Wi-Fi	per application	£53.00	£55.00	1-Apr-17	3.77%	1-Apr-16

REGISTRAR'S FEES FOR ATTENDING CIVIL CEREMONIES OUT WITH THE REGISTRAR'S OFFICES

Monday to Friday		£225.00	£235.00	1-Apr-17	4.44%	1-Apr-16
Saturday		£330.00	£345.00	1-Apr-17	4.55%	1-Apr-16
Sunday and Public Holidays		£345.00	£360.00	1-Apr-17	4.35%	1-Apr-16

Accommodation Fees for Lothian Chambers

City of Edinburgh Room Monday-Friday		£140.00	£150.00	1-Apr-17	7.14%	1-Apr-16
City of Edinburgh Room Saturday		£200.00	£210.00	1-Apr-17	5.00%	1-Apr-16
Melbourne / McIntyre Room Monday-Friday		£100.00	£105.00	1-Apr-17	5.00%	1-Apr-16
Melbourne / McIntyre Room Saturday		£170.00	£180.00	1-Apr-17	5.88%	1-Apr-16

NATIONALITY CHECKING SERVICE

Adult Fee		£80.00	£84.00	1-Apr-17	5.00%	1-Apr-16
Couple		£140.00	£146.00	1-Apr-17	4.29%	1-Apr-16
Family		£195.00	£204.00	1-Apr-17	4.62%	1-Apr-16
Child under 18		£50.00	£52.50	1-Apr-17	5.00%	1-Apr-16
Settlement Service		£165.00	£172.50	1-Apr-17	4.55%	1-Apr-16

ENVIRONMENT

Parks and Green Spaces

Film Charges

Standard Filming	per day	£900.00	£940.00	1-Apr-17	4.44%	1-Apr-16
Wedding Photography	per day	£70.00	£73.00	1-Apr-17	4.29%	1-Apr-16
(Dependent on numbers and vehicles)						

Event Charges (excluding VAT, where applicable)

All inclusive of 10% Administration Charge

Community Gala Events exempt from charges

Major Events to be Negotiated by Management

Princes Street Gardens	per day	£781.00	£810.00	1-Apr-17	3.71%	1-Apr-16
The Meadows (Large Event)	per day	£649.00	£680.00	1-Apr-17	4.78%	1-Apr-16
The Meadows (Small Event)	per day	£391.00	£405.00	1-Apr-17	3.58%	1-Apr-16
Calton Hill	per day	£380.00	£395.00	1-Apr-17	3.95%	1-Apr-16
Leith Links	per day	£330.00	£345.00	1-Apr-17	4.55%	1-Apr-16

Inverleith Park	per day	£451.00	£470.00	1-Apr-17	4.21%	1-Apr-16
Wedding Ceremonies (no marquee etc) dependent on size	per day	£138.00	£144.00	1-Apr-17	4.35%	1-Apr-16
All other Parks	per day	£292.00	£305.00	1-Apr-17	4.45%	1-Apr-16
Commemorative Benches						
Wrought Iron, including Plaque and Placement	per bench	£1,710.00	£1,780.00	1-Apr-17	4.09%	1-Apr-16
Tropical Hardwood, including Plaque and Placement	per bench	£3,435.00	£3,560.00	1-Apr-17	3.64%	1-Apr-16
Allotment Rentals (excluding VAT, where applicable)						
Full Plot	per year	£104.00	£108.00	1-Apr-17	3.85%	1-Apr-16
Half Plot	per year	£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
Elderly, Students and Unemployed - Full Plot	per year	£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
Elderly, Students and Unemployed - Half Plot	per year	£26.00	£27.00	1-Apr-17	3.85%	1-Apr-16
Garden Aid (Charges below exclude VAT)						
Grass cutting up to 50 m2	per year	£60.00	£63.00	1-Apr-17	5.00%	1-Apr-16
Grass cutting 51 to 100 m2	per year	£80.00	£83.00	1-Apr-17	3.75%	1-Apr-16
Grass cutting 101 - 200 m2	per year	£110.00	£114.00	1-Apr-17	3.64%	1-Apr-16
Grass cutting 201 - 300 m2	per year	£120.00	£125.00	1-Apr-17	4.17%	1-Apr-16
Grass cutting 301 - 400 m2	per year	£130.00	£135.00	1-Apr-17	3.85%	1-Apr-16
Grass cutting 401 - 500 m2	per year	£140.00	£146.00	1-Apr-17	4.29%	1-Apr-16
Hedge trimming up to 50 m2 (max 1.8m high)	per year	£45.00	£47.00	1-Apr-17	4.44%	1-Apr-16
Hedge trimming 51 - 100 m2 (max 1.8m high)	per year	£55.00	£57.00	1-Apr-17	3.64%	1-Apr-16
Hedge trimming 101 - 200 m2 (max 1.8m high)	per year	£65.00	£68.00	1-Apr-17	4.62%	1-Apr-16
Hedge trimming 201 - 300 m2 (max 1.8m high)	per year	£75.00	£78.00	1-Apr-17	4.00%	1-Apr-16
Hedge trimming 301 - 400 m2 (max 1.8m high)	per year	£85.00	£88.00	1-Apr-17	3.53%	1-Apr-16
Special Uplifts						
Special Uplift of Domestic Bulky Items - (charge applies to all domestic uplifts)	per uplift	£26.00	Discontinued	1-Apr-17		1-Apr-16
Special Uplift of Domestic Bulky Items	per item*	N/A	£5.00	17-Jan-17		N/A
Garden waste - domestic collection	up to and including 28 bags	£31.00	£33.00	1-Apr-17	6.45%	1-Apr-16
Building materials - domestic collection	up to and including 15 bags	£31.00	£33.00	1-Apr-17	6.45%	1-Apr-16
Trade Waste Charges						
Charge for providing second and subsequent garden waste bins		£29.80	£31.00	1-Apr-17	4.03%	1-Apr-14
Charge for delivering bins to new developments		£27.50	£29.00	1-Apr-17	5.45%	1-Apr-14
Larger capacity recycling bin - Delivery and Handling		£16.00	£17.00	1-Apr-17	6.25%	1-Apr-16
HOUSING - HRA						
Stair Cleaning Charge						
Owner occupiers private stairs	per year	£81.41	£85.00	1-Apr-17	4.41%	No Change
Tenement Management Scheme						
Travelling People's Site	per fortnight	£175.00	£178.50	1-Apr-17	2.00%	1-Apr-16
Garage Rents						
West	per year	£463.00	£484.00	1-Apr-17	4.54%	1-Apr-16
South West - Charge 1	per year	£463.00	£484.00	1-Apr-17	4.54%	1-Apr-16
South West - Charge 2	per year	£510.00	£533.00	1-Apr-17	4.51%	1-Apr-16
City Centre	per year	£640.00	£669.00	1-Apr-17	4.53%	1-Apr-16
North - Charge 1	per year	£463.00	£484.00	1-Apr-17	4.54%	1-Apr-16
North - Charge 2	per year	£641.00	£670.00	1-Apr-17	4.52%	1-Apr-16
East - Charge 1	per year	£463.00	£484.00	1-Apr-17	4.54%	1-Apr-16
East - Charge 2	per year	£641.00	£670.00	1-Apr-17	4.52%	1-Apr-16
South - Charge 1	per year	£510.00	£533.00	1-Apr-17	4.51%	1-Apr-16
South - Charge 2	per year	£577.00	£603.00	1-Apr-17	4.51%	1-Apr-16
South - Charge 3	per year	£641.00	£670.00	1-Apr-17	4.52%	1-Apr-16
South - Charge 4	per year	£772.00	£807.00	1-Apr-17	4.53%	1-Apr-16
Transport						
Road Services						
Temporary Traffic Regulation Order						
< 5 days	per permit	£410.00	£430.00	1-Apr-17	4.88%	1-Apr-16
> 5 days	per permit	£550.00	£580.00	1-Apr-17	5.45%	1-Apr-16
Road Occupation - Scaffolding						
- Initial Permit duration 1-28 days	per permit	£127.00	£133.00	1-Apr-17	4.72%	1-Apr-16
- Fee per Additional 1-28 days applied for	per month	£71.00	£75.00	1-Apr-17	5.63%	1-Apr-16
Site or Desktop Meeting Charge	per meeting	£117.00	£123.00	1-Apr-17	5.13%	1-Apr-16
Other Permits						
Access Tower						
- initial permit for first day	per permit	£61.00	£65.00	1-Apr-17	6.56%	1-Apr-16
- fee per additional day applied for	per day	£14.00	£15.00	1-Apr-17	7.14%	1-Apr-16
Bus Shelter						
- initial permit for up to 28 days	per permit	£136.00	£143.00	1-Apr-17	5.15%	1-Apr-16
- fee per additional period up to 28 days applied for	per month	£53.00	£56.00	1-Apr-17	5.66%	1-Apr-16
Cabin						
- initial permit for up to one month	per permit	£136.00	£142.00	1-Apr-17	4.41%	1-Apr-16
- fee per additional month applied for	per month	£53.00	£56.00	1-Apr-17	5.66%	1-Apr-16
Container						
- initial permit for up to one month	per permit	£136.00	£142.00	1-Apr-17	4.41%	1-Apr-16
- fee per additional month applied for	per month	£53.00	£56.00	1-Apr-17	5.66%	1-Apr-16
Crane for erecting a crane tower						
- initial permit for first day	per permit	£88.00	£92.00	1-Apr-17	4.55%	1-Apr-16
- fee per additional day applied for	per day	£31.00	£33.00	1-Apr-17	6.45%	1-Apr-16

Crane						
- initial permit for first day	per permit	£61.00	£64.00	1-Apr-17	4.92%	1-Apr-16
- fee per additional day applied for	per day	£31.00	£33.00	1-Apr-17	6.45%	1-Apr-16
Excavation						
- per location	per location	£224.00	£234.00	1-Apr-17	4.46%	1-Apr-16
Footway Crossing						
- per location	per location	£100.00	£105.00	1-Apr-17	5.00%	1-Apr-16
Hoarding						
- initial permit for up to 28 days	per permit	£203.00	£213.00	1-Apr-17	4.93%	1-Apr-16
- fee per additional period up to 28 days applied for	per month	£107.00	£112.00	1-Apr-17	4.67%	1-Apr-16
Hoist						
- initial permit for first day	per permit	£61.00	£64.00	1-Apr-17	4.92%	1-Apr-16
- fee per additional day applied for	per day	£14.00	£15.00	1-Apr-17	7.14%	1-Apr-16
Installation of ducts, pipes and cables in roads and/or pavements (Section 109)						
- by applicants other than public utilities (e.g. developers or their contractors)	per permit	£260.00	£270.00	1-Apr-17	3.85%	1-Apr-16
Materials						
- initial permit for up to 28 days	per permit	£136.00	£142.00	1-Apr-17	4.41%	1-Apr-16
- fee per additional period up to 28 days applied for	per month	£61.00	£64.00	1-Apr-17	4.92%	1-Apr-16
Site Hut						
- initial permit for up to 28 days	per permit	£136.00	£143.00	1-Apr-17	5.15%	1-Apr-16
- fee per additional period up to 28 days applied for	per month	£61.00	£64.00	1-Apr-17	4.92%	1-Apr-16
Skip						
- initial permit for up to one week	per permit	£25.00	£27.00	1-Apr-17	8.00%	1-Apr-16
- fee per additional week applied for	per week	£20.00	£21.00	1-Apr-17	5.00%	1-Apr-16
Use of Street Lighting Columns (Package 3 Proposal) Excluding VAT						
Housing Development Signs (Temporary Directional Signs to New Housing Developments)	per development	£510.00	£533.00	1-Apr-17	4.51%	1-Apr-16
Access Protection Markings						
New Marking	per marking	£103.00	£107.00	1-Apr-17	3.88%	1-Apr-16
Repainted marking	per marking	£69.00	£72.00	1-Apr-17	4.35%	1-Apr-16
Table & Chair Permits						
World Heritage Site	per square metre	£100.00	£105.00	1-Apr-17	5.00%	1-Apr-16
Non-world Heritage Site	per square metre	£77.00	£81.00	1-Apr-17	5.19%	1-Apr-16
Parking						
On Street Parking						
George St, St Andrew Square, Charlotte Square, Queen St, Market St, Cockburn St	per hour	£3.60	£3.80	1-Apr-17	5.56%	1-Apr-16
Stafford St and Melville St area, Morrison St to Shandwick Place, Old Town (including E Market St)	per hour	£3.00	£3.40	1-Apr-17	13.33%	1-Apr-16
West End (Palmerston Place area), Moray Place, South Side/ Nicholson St, Tollcross/Fountainbridge, Heriot Row	per hour	£2.60	£3.00	1-Apr-17	15.38%	1-Apr-16
New Town – Northumberland St to St Stephen St and Royal Crescent	per hour	£2.40	£2.80	1-Apr-17	16.67%	1-Apr-16
Bruntsfield, Sciennes, St Leonard's, Dumbiedykes, Stockbridge, Dean	per hour	£2.00	£2.40	1-Apr-17	20.00%	1-Apr-16
Extended Controlled Zone	per hour	£1.80	£2.00	1-Apr-17	11.11%	1-Apr-16
Departure Charges						
Code A		£2.30	£2.33	1-Apr-17	1.30%	1-Apr-16
Code B		£6.20	£6.25	1-Apr-17	0.81%	1-Apr-16
Code F	Per removal	£208.00	£250.00	1-Apr-17	20.19%	1-Apr-16
Additional bus service less than 4hrs prior departure		£31.20	£40.00	1-Apr-17	28.21%	1-Apr-16
New or altered services (codes A and B) outwith Traffic Commissioner timescales but within 20 days of commencement		£48.00	£48.00	1-Apr-17	0.00%	1-Apr-16
Failure to switch off engine or break speed limit		£36.00	£40.00	1-Apr-17	11.11%	1-Apr-16
Bus Parked longer than 10mins allotted time on stance without permission		£12.50	£15.00	1-Apr-17	20.00%	1-Apr-16
Parking/Layover						
Codes A, B, C & D						
	Up to 2hrs 59 mins	£22.00	£23.02	1-Apr-17	4.64%	1-Apr-16
	Up to 3hrs 59 mins	£30.00	£30.70	1-Apr-17	2.33%	1-Apr-16
	Up to 4hrs 59 mins	£37.00	£38.37	1-Apr-17	3.70%	1-Apr-16
	Up to 5hrs 59 mins	£44.30	£46.05	1-Apr-17	3.95%	1-Apr-16
	Up to 6hrs 59 mins	£52.00	£54.24	1-Apr-17	4.31%	1-Apr-16
	Up to 7hrs 59 mins	£59.00	£62.58	1-Apr-17	6.07%	1-Apr-16
	Up to 8hrs 59 mins	£66.00	£71.06	1-Apr-17	7.67%	1-Apr-16
	Up to 9hrs 59 mins	£74.00	£78.96	1-Apr-17	6.70%	1-Apr-16
	Up to 10hrs 59 mins	£81.00	£87.61	1-Apr-17	8.16%	1-Apr-16
	Up to 11hrs 59 mins	£89.00	£94.75	1-Apr-17	6.46%	1-Apr-16
	Each hour over 12hrs	£7.40	£7.86	1-Apr-17	6.22%	1-Apr-16
Code A-B	30-59 minutes	£1.70	£1.65	1-Apr-17	-2.94%	1-Apr-16
	Up to 1hr 59 mins	£3.00	£2.98	1-Apr-17	-0.67%	1-Apr-16
Code C-D	11-30 minutes	£7.40	£7.45	1-Apr-17	0.68%	1-Apr-16
	30-59 minutes	£7.40	£7.45	1-Apr-17	0.68%	1-Apr-16
	Up to 1hr 59 mins	£15.00	£15.72	1-Apr-17	4.80%	1-Apr-16
Overnight Parking	23:00 to 07:00	£20.00	POA	1-Apr-17		1-Apr-14
Hawes Pier						
Cruise Passenger Charges	per passenger	£5.43	£5.66	1-Apr-17	4.24%	1-Apr-16
Planning & Building Standards						
Plan Store						
Plan Store Fees						
Plans (up to 3 on same address)		£55.00	£57.50	1-Apr-17	4.55%	1-Apr-16
Completion Certificate & Warrant		£55.00	£57.50	1-Apr-17	4.55%	1-Apr-16

Copy Property Inspection Letter	£55.00	£57.50	1-Apr-17	4.55%	1-Apr-16
Microfiche Records	£53.00	£55.50	1-Apr-17	4.72%	1-Apr-16
Plan Copy Charges					
A4	£0.57	£0.60	1-Apr-17	5.26%	1-Apr-16
A3	£1.20	£1.25	1-Apr-17	4.17%	1-Apr-16
A2	£2.20	£2.30	1-Apr-17	4.55%	1-Apr-16
A1	£3.30	£3.45	1-Apr-17	4.55%	1-Apr-16
A0	£5.60	£5.85	1-Apr-17	4.46%	1-Apr-16
Street Naming					
Naming a New Street	£203.00	£215.00	1-Apr-17	5.91%	1-Apr-16
Numbering of New Properties					
1 Property	£45.00	£48.00	1-Apr-17	6.67%	1-Apr-14
2 - 5 Properties	£95.00	£100.00	1-Apr-17	5.26%	1-Apr-16
6 - 10 Properties	£131.00	£137.00	1-Apr-17	4.58%	1-Apr-16
11 - 25 Properties	£172.00	£180.00	1-Apr-17	4.65%	1-Apr-16
26 - 50 Properties	£282.00	£295.00	1-Apr-17	4.61%	1-Apr-16
51 - 100 Properties	£428.00	£450.00	1-Apr-17	5.14%	1-Apr-16
101 - 150 properties	£803.00	£840.00	1-Apr-17	4.61%	1-Apr-16
151 - 200 properties (new category)	£964.00	£1,010.00	1-Apr-17	4.77%	1-Apr-16
201+ properties (new category)	£1,068.00	£1,120.00	1-Apr-17	4.87%	1-Apr-16
Renumbering of application subsequent to issue of Statutory Notices	£118.00	£125.00	1-Apr-17	5.93%	1-Apr-16
Confirmation of single address to Solicitors / Occupiers or Owners (including copy statutory notice if available)	£32.50	£34.00	1-Apr-17	4.62%	1-Apr-16
Confirmation of development addresses (Map and schedule of development addresses where available)	£65.00	£68.00	1-Apr-17	4.62%	1-Apr-16
Street Sign Costs (New Developments Only)					
Sign Type					
Wall Fixing	£205.00	£215.00	1-Apr-17	4.88%	1-Apr-16
Freestanding	£205.00	£215.00	1-Apr-17	4.88%	1-Apr-16
No Through Road - Wall Fixing	£205.00	£215.00	1-Apr-17	4.88%	1-Apr-16
No Through Road - Freestanding	£205.00	£215.00	1-Apr-17	4.88%	1-Apr-16
Advert in Local Press	£214.00	£225.00	1-Apr-17	5.14%	1-Apr-16
Note					
Fees for explosives storage, poisons act and petroleum storage are set nationally					
Licences fees are approved by the Regulatory Committee in February					
Registrars fees are set nationally					
City Fleet Maintenance Services - MOT tests to the public are set nationally by VOSA					

Culture

Museums and Galleries

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.

Reproduction Fees	Minimum reproduction fee - to be replaced by following scale of charges					
Reproduction Fees	Rate 1 - One Language / One Country					
Reproduction Fees	half page inside	£70.00	£73.00	1-Apr-17	4.29%	1-Apr-16
Reproduction Fees	full page inside	£90.00	£94.00	1-Apr-17	4.44%	1-Apr-16
Reproduction Fees	double page spread	£140.00	£145.00	1-Apr-17	3.57%	1-Apr-16
Reproduction Fees	front cover	£225.00	£234.00	1-Apr-17	4.00%	1-Apr-16
Reproduction Fees	back cover	£120.00	£125.00	1-Apr-17	4.17%	1-Apr-16
Reproduction Fees	Rate C - One Language / World Rights					
Reproduction Fees	half page inside	£100.00	£104.00	1-Apr-17	4.00%	1-Apr-16
Reproduction Fees	full page inside	£155.00	£161.00	1-Apr-17	3.87%	1-Apr-16
Reproduction Fees	double page spread	£205.00	£213.00	1-Apr-17	3.90%	1-Apr-16
Reproduction Fees	front cover	£330.00	£343.00	1-Apr-17	3.94%	1-Apr-16
Reproduction Fees	back cover	£185.00	£192.00	1-Apr-17	3.78%	1-Apr-16
Reproduction Fees	Rate 3 - Multiple Languages / World Rights					
Reproduction Fees	half page inside	£125.00	£130.00	1-Apr-17	4.00%	1-Apr-16
Reproduction Fees	full page inside	£185.00	£192.00	1-Apr-17	3.78%	1-Apr-16
Reproduction Fees	double page spread	£235.00	£244.00	1-Apr-17	3.83%	1-Apr-16
Reproduction Fees	front cover	£360.00	£374.00	1-Apr-17	3.89%	1-Apr-16
Reproduction Fees	back cover	£235.00	£244.00	1-Apr-17	3.83%	1-Apr-16
Filming Facility Fee	Filming from Monuments	by negotiation	by negotiation	1-Apr-17		1-Apr-16
Talks to outside groups	Staff speakers to ask for a donation when asked to visit groups.	£30 minimum	£32 minimum	1-Apr-17		1-Apr-16
General Accommodation Rentals	All are for a three-hour minimum booking, each extra hour charged at 33% of the basic rate.	Varies depending on venue size	Varies depending on venue size	1-Apr-17		1-Apr-16
Museum of Edinburgh - Lecture Room	Daytime (Monday to Saturday) - per hour	£45.00	£47.00	1-Apr-17	4.44%	1-Apr-16
Museum of Edinburgh Lecture Room	Evening / Sunday	£350.00	£365.00	1-Apr-17	4.29%	1-Apr-16
Museum of Edinburgh Lecture Room	Evening / Sunday - per hour	£50.00	£52.00	1-Apr-17	4.00%	1-Apr-16
Museum of Edinburgh - Private view or corporate function (whole museum)	Sept - June- 5.30 - 8.30 p.m.	£850.00	£885.00	1-Apr-17	4.12%	1-Apr-16
Museum of Edinburgh - Private view or corporate function (whole museum)	July & August - 5.30 - 8.30 p.m.	£1,200.00	£1,250.00	1-Apr-17	4.17%	1-Apr-16
Writers' Museum - Main Gallery	half day / launch event	£480.00	£500.00	1-Apr-17	4.17%	1-Apr-16
Writers' Museum - Main Gallery	Evenings	£350.00	£364.00	1-Apr-17	4.00%	1-Apr-16

Writers' Museum - Private view or corporate function (whole museum)	Evenings (weekdays) - 5.30 - 8.30 p.m.	£575.00	£598.00	1-Apr-17	4.00%	1-Apr-16
Writers' Museum - Private view or corporate function (whole museum)	Evenings (weekends) - 5.30 - 8.30 p.m.	£840.00	£870.00	1-Apr-17	3.57%	1-Apr-16
Lauriston Castle						
Ground Floor	Daytime (Mon - Sat) - Community / Educational - per hour	£65.00	£67.00	1-Apr-17	3.08%	1-Apr-16
Ground Floor	Evenings / Sundays - Community / Educational - per hour	£108.00	£112.00	1-Apr-17	3.70%	1-Apr-16
The Old Kitchen	Mon - Sat half day	£150.00	£156.00	1-Apr-17	4.00%	1-Apr-16
The Old Kitchen	Sunday half day	£190.00	£197.00	1-Apr-17	3.68%	1-Apr-16
The Old Kitchen	Mon - Sat full day	£325.00	£338.00	1-Apr-17	4.00%	1-Apr-16
The Old Kitchen	Sunday full day	£365.00	£380.00	1-Apr-17	4.11%	1-Apr-16
City Art Centre						
Gallery 5	Daytime - Mon-Sat - per hour	£80.00	£83.00	1-Apr-17	3.75%	1-Apr-16
Gallery 5	Daytime - Mon-Sat - half day	£325.00	£338.00	1-Apr-17	4.00%	1-Apr-16
Gallery 5	Sundays - half day	£400.00	£415.00	1-Apr-17	3.75%	1-Apr-16
Gallery 5	Daytime - Mon-Sat full day	£535.00	£555.00	1-Apr-17	3.74%	1-Apr-16
Gallery 5	Sundays - full day	£620.00	£645.00	1-Apr-17	4.03%	1-Apr-16
Gallery 5	Evening	£380.00	£395.00	1-Apr-17	3.95%	1-Apr-16
Fergusson Room (was Seminar Rm)	Daytime - per hour	£65.00	£67.00	1-Apr-17	3.08%	1-Apr-16
Fergusson Room (was Seminar Rm)	Daytime - Mon - Sat half day	£220.00	£228.00	1-Apr-17	3.64%	1-Apr-16
Fergusson Room (was Seminar Rm)	Sundays - half day	£280.00	£291.00	1-Apr-17	3.93%	1-Apr-16
Fergusson Room (was Seminar Rm)	Daytime - Mon - Sat full day	£380.00	£395.00	1-Apr-17	3.95%	1-Apr-16
Fergusson Room (was Seminar Rm)	Sunday - full day	£435.00	£450.00	1-Apr-17	3.45%	1-Apr-16
Fergusson Room (was Seminar Rm)	Evenings	£300.00	£310.00	1-Apr-17	3.33%	1-Apr-16
Cadell Room (was Conference Rm)	Daytime - per hour	£35.00	£36.00	1-Apr-17	2.86%	1-Apr-16
Cadell Room (was Conference Rm)	Daytime - Mon-Sat half day	£100.00	£104.00	1-Apr-17	4.00%	1-Apr-16
Cadell Room (was Conference Rm)	Sundays - half day	£160.00	£166.00	1-Apr-17	3.75%	1-Apr-16
Cadell Room (was Conference Rm)	Mon - Sat full day	£210.00	£218.00	1-Apr-17	3.81%	1-Apr-16
Cadell Room (was Conference Rm)	Sunday full day	£280.00	£290.00	1-Apr-17	3.57%	1-Apr-16
Cadell Room (was Conference Rm)	Evenings	£140.00	£145.00	1-Apr-17	3.57%	1-Apr-16
Education Floor - Conference Room	Private View 5.30 - 8.30pm - functions after 8.30pm	by negotiation	by negotiation	1-Apr-17		1-Apr-16
Evening Visits - up to 20 people	Monday - Saturday	£100.00	£105.00	1-Apr-17	5.00%	1-Apr-16
Evening Visits - up to 20 people	Monday - Saturday	£150.00	£156.00	1-Apr-17	4.00%	1-Apr-16
Trinity Apse						
Evening Visits - Monday to Saturday	up to 20 people	£100.00	£105.00	1-Apr-17	5.00%	1-Apr-16
Evening Visits - Monday to Saturday	up to 40 people	£150.00	£156.00	1-Apr-17	4.00%	1-Apr-16
Public Programmes - The Museums and Galleries Service offers a range of workshops, lectures and events. Many of these are free; for the remainder costs are recovered by applying a sliding scale of charges up to a maximum of £220. From 2017/18 school groups will be charged a flat rate of £26 for a general tour or visit to a Museum or Gallery venue, and there will be charge of £62 per school group for a specialist workshop. Additional workshops and events can be arranged on request. Depending on the content, duration and expertise required these may attract a higher charge, which will be subject to negotiation.		Max. £120.00	Max. £220.00	1-Apr-17		1-Apr-16
School Groups	general tour / visit	£25.00	£26.00	1-Apr-17	4.00%	1-Apr-16
School Groups	specialist workshop	£60.00	£62.00	1-Apr-17	3.33%	1-Apr-16
Non-school groups		Max. £120.00	max £120.00	1-Apr-17		1-Apr-16
Travelling Gallery - Exhibition Tour Hires	per week	£800.00	£830.00	1-Apr-17	3.75%	1-Jan-15
Picture Loan Scheme - Paintings, Drawings, Sculptures and Tapestries	First year of loan	£226.53	£228.00	1-Apr-17	0.65%	
Picture Loan Scheme - Paintings, Drawings, Sculptures and Tapestries	Each subsequent year	£113.78	£115.00	1-Apr-17	1.08%	
Picture Loan Scheme - Prints and Photographs	First year of loan	£158.88	£160.00	1-Apr-17	0.71%	
Picture Loan Scheme - Prints and Photographs	Each subsequent year	£85.08	£87.00	1-Apr-17	2.26%	
Archaeological Specialist Advice and Reporting	Planning application archaeological evaluation	£510.00	£530.00	1-Apr-17	3.92%	1-Apr-16
Group Visits	Evenings - weekdays only up to 20	£100.00	£105.00	1-Apr-17	5.00%	1-Apr-16
Group Visits	6pm - 8pm - up to 40	£130.00	£135.00	1-Apr-17	3.85%	1-Apr-09
Touring Exhibitions	Hire fees for Showrooms exhibitions, four weeks	£500.00	£520.00	1-Apr-17	4.00%	1-Apr-16

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.

Public Safety

Inspections & Consultancy						
Inspections & Consultancy	Public safety of events – consultancy service per hour	£85.00	£88.00	1-Apr-17	3.53%	1-Apr-16

Inspections & Consultancy	Section 89, Civic Government (Scotland) Act 1982 - raised temporary structures per application	£265.00	£270.00	1-Apr-17	1.89%	1-Apr-16
Inspections & Consultancy	Where final inspection takes place outwith working hours - per application	£315.00	£321.00	1-Apr-17	1.90%	1-Apr-16
Hire of display infrastructure						
Square or hex concrete block	per week	£75.00	£78.00	1-Apr-17	4.00%	1-Apr-16
Galvanised pole for use with concrete block	per week	£37.00	£38.00	1-Apr-17	2.70%	1-Apr-16
Flagpole for use with concrete block	per week	£37.00	£38.00	1-Apr-17	2.70%	1-Apr-16
Banner arm and fixing	per week	£16.00	£17.00	1-Apr-17	6.25%	1-Apr-16
Use of socket in High Street	per week	£16.00	£17.00	1-Apr-17	6.25%	1-Apr-16
Galvanised pole or flagpole to fit socket in High Street	per week	£37.00	£38.00	1-Apr-17	2.70%	1-Apr-16
Access to electricity distribution box	per box	£53.00	£55.00	1-Apr-17	3.77%	1-Apr-16
5-pole indoor flagstand with flags and poles to fit	per week	£53.00	£55.00	1-Apr-17	3.77%	1-Apr-16
3-pole indoor flagstand with flags and poles to fit	per week	£32.00	£33.00	1-Apr-17	3.13%	1-Apr-16
2-pole indoor flagstand with flags and poles to fit	per week	£21.00	£22.00	1-Apr-17	4.76%	1-Apr-16
Bunting (per length of 200m)	per week	£10.50	£11.00	1-Apr-17	4.76%	1-Apr-16
Hire of heraldic banner and clan standards	per week	£32.00	£33.00	1-Apr-17	3.13%	1-Apr-16
Saltire flying banners complete base, poles and flying banners	minimum per week	£32.00	£33.00	1-Apr-17	3.13%	1-Apr-16

		Current fee 2016/17	Proposed fee 2017/18	Proposed Effective 2018/19 from	% increase 2017/18	Date of last increase	
Usher Hall							
Auditorium concert (seated)	Full day 8am to midnight	£6,150.00	£6,400.00	£6,400.00	1-Apr-17	4.07%	1-Apr-15
Auditorium (recording or rehearsal)	per 3 hour session	£750.00	£780.00	£780.00	1-Apr-17	4.00%	1-Apr-15
Conference Day	Full day 8am to midnight	£7,500.00	£7,800.00	£7,800.00	1-Apr-17	4.00%	1-Apr-15
Hospitality Suite 1	per session (am/pm/eve)	£175.00	£182.00	£182.00	1-Apr-17	4.00%	1-Apr-15
Hospitality Suite 2	per session (am/pm/eve)	£175.00	£182.00	£182.00	1-Apr-17	4.00%	1-Apr-15
Hospitality Suites Combined	per session (am/pm/eve)	£320.00	£335.00	£335.00	1-Apr-17	4.69%	1-Apr-15
Hospitality Suite 3	per session (am/pm/eve)	£110.00	£115.00	£115.00	1-Apr-17	4.55%	1-Apr-15
Upper Circle Atrium	per session (am/pm/eve)	£975.00	£1,015.00	£1,015.00	1-Apr-17	4.10%	1-Apr-15
Café/bar	per session (am/pm/eve)	£900.00	£935.00	£935.00	1-Apr-17	3.89%	1-Apr-15
Resources							
Steinway Piano		£160.00	£170.00	£170.00	1-Apr-17	6.25%	1-Apr-15
Norman and Beard Organ		£350.00	£365.00	£365.00	1-Apr-17	4.29%	1-Apr-15
City Organist		£195.00	£205.00	£205.00	1-Apr-17	5.13%	1-Apr-15
Spotlight		£65.00	£70.00	£70.00	1-Apr-17	7.69%	1-Apr-15
Merchandise space	(Or 20% of merchandise income, whichever is greater)	£195.00	£200.00	£200.00	1-Apr-17	2.56%	1-Apr-15

A discretionary 30% reduction in room rates will be offered to key partners (RSNO, SCO), charitable and amateur organisations.

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (ie the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.

Church Hill Theatre							
Theatre and Coffee Bar Performances	Professional and Commercial Groups - Evening - Public Holidays	£845.00	£870.00	£900.00	1-Apr-17	2.96%	1-Apr-16
Rehearsals Get In / Get Out	Professional and Commercial Groups - Mon - Sun - per hour	£90.00	£93.00	£96.00	1-Apr-17	3.33%	1-Apr-16
Rehearsals Get In / Get Out	Professional and Commercial Groups - Public Holidays	£115.00	£118.00	£125.00	1-Apr-17	2.61%	1-Apr-16
Theatre and Coffee Bar Performances	Amateur Groups and Charities - Matinee	£185.00	£190.00	£195.00	1-Apr-17	2.70%	1-Apr-16
Theatre and Coffee Bar Performances	Amateur Groups and Charities - Evening	£325.00	£335.00	£345.00	1-Apr-17	3.08%	1-Apr-16
Theatre and Coffee Bar Performances	Amateur Groups and Charities - Matinee - Public Holidays	£270.00	£278.00	£285.00	1-Apr-17	2.96%	1-Apr-16
Theatre and Coffee Bar Performances	Amateur Groups and Charities - Evening - Public Holidays	£425.00	£438.00	£450.00	1-Apr-17	3.06%	1-Apr-16
Rehearsals Get In / Get Out	Non Professional Groups and Charities - Mon - Sun per hour	£45.00	£46.00	£47.00	1-Apr-17	2.22%	1-Apr-16
Rehearsals Get In / Get Out	Non Professional Groups and Charities - Public Holidays per hour	£60.00	£62.00	£64.00	1-Apr-17	3.33%	1-Apr-16
Theatre Performances	Professional and Commercial Groups - Matinee	£360.00	£370.00	£380.00	1-Apr-17	2.78%	1-Apr-16
Theatre Performances	Professional and Commercial Groups - Evening Performance	£645.00	£665.00	£680.00	1-Apr-17	3.10%	1-Apr-16
Theatre Performances	Professional and Commercial Groups - Matinee - Public Holidays	£460.00	£474.00	£485.00	1-Apr-17	3.04%	1-Apr-16
The Studio	Professional and Commercial Groups - Mon - Sun - per hour	£50.00	£52.00	£54.00	1-Apr-17	4.00%	1-Apr-16
The Studio	Professional and Commercial Groups - Public Holidays - per hour	£65.00	£67.00	£70.00	1-Apr-17	3.08%	1-Apr-16
The Studio	Non-Professional Groups & Charities - Mon - Sun - per hour	£40.00	£41.00	£42.00	1-Apr-17	2.50%	1-Apr-16
The Studio	Non-Professional Groups & Charities - Public Holidays - per hour	£50.00	£52.00	£55.00	1-Apr-17	4.00%	1-Apr-16
Failure to Vacate Premises at End of Each Let - All	Mon - Sun: rate charged per hour until the space is cleared	Double the hourly rate relevant to the booking	Double the hourly rate relevant to the booking		1-Apr-17		1-Apr-16
Failure to Vacate Premises at End of Each Let - All	Public holidays: rate charged per hour until the space is cleared	Double the hourly rate relevant to the booking	Double the hourly rate relevant to the booking		1-Apr-17		1-Apr-16
Additional Charges	Stewards (per person, per hour, min 3.5 hrs)	£12.50	£13.00	£13.50	1-Apr-17	4.00%	1-Apr-16

Assembly Rooms

		Current fee 2016/17	Proposed fee 2017/18	Proposed Effective 2018/19 from	% increase 2017/18	Date of last increase	
Music Hall	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)	£985.00	1,015.00	£1,040.00	1-Apr-17	3.05%	1-Apr-16
Music Hall	Full Day Hire (8am - 5pm)	£1,970.00	2,030.00	£2,080.00	1-Apr-17	3.05%	1-Apr-16
Music Hall	Full Evening Hire (5pm - 1am)	£2,195.00	2,260.00	£2,310.00	1-Apr-17	2.96%	1-Apr-16
Ballroom	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)	£890.00	920.00	£950.00	1-Apr-17	3.37%	1-Apr-16
Ballroom	Full Day Hire (8am - 5pm)	£1,780.00	£1,835.00	£1,875.00	1-Apr-17	3.09%	1-Apr-16
Ballroom	Full Evening Hire (5pm - 1am)	£1,995.00	£2,055.00	£2,100.00	1-Apr-17	3.01%	1-Apr-16
West Drawing Room	Half Day Hire	£395.00	£410.00	£420.00	1-Apr-17	3.80%	1-Apr-16
West Drawing Room	Full Day Hire	£790.00	£815.00	£835.00	1-Apr-17	3.16%	1-Apr-16
West Drawing Room	Full Evening Hire	£995.00	£1,025.00	£1,050.00	1-Apr-17	3.02%	1-Apr-16
East Drawing Room	Half Day Hire	£395.00	£410.00	£425.00	1-Apr-17	3.80%	1-Apr-16
East Drawing Room	Full Day Hire	£790.00	£815.00	£835.00	1-Apr-17	3.16%	1-Apr-16
East Drawing Room	Full Evening Hire	£995.00	£1,025.00	£1,050.00	1-Apr-17	3.02%	1-Apr-16
First Floor	Half Day Hire	£2,665.00	£2,745.00	£2,825.00	1-Apr-17	3.00%	1-Apr-16
First Floor	Full Day Hire	£5,325.00	£5,485.00	£5,625.00	1-Apr-17	3.00%	1-Apr-16
First Floor	Full Evening Hire	£6,175.00	£6,360.00	£6,490.00	1-Apr-17	3.00%	1-Apr-16
Oval Room	Half Day Hire	£185.00	£190.00	£195.00	1-Apr-17	2.70%	1-Apr-16
Oval Room	Full Day Hire	£370.00	£380.00	£390.00	1-Apr-17	2.70%	1-Apr-16
Oval Room	Full Evening Hire	£470.00	£485.00	£500.00	1-Apr-17	3.19%	1-Apr-16
Set up rate for bookings of 8 hours or more	Additional Hours	£290.00	£300.00	£310.00	1-Apr-17	3.45%	1-Apr-16
Additional Charges subject to type of event	Cloakroom staff (per person, per hour; min 3.5 hrs)	£12.50	£13.50	£14.00	1-Apr-17	8.00%	1-Apr-16
		Current fee 2016/17	Proposed fee 2017/18	Proposed Effective 2018/19 from	% increase 2017/18	Date of last increase	
Additional Charges subject to type of event	Stewards (per person, per hour; min 3.5 hrs)	£12.50	£13.50	£14.00	1-Apr-17	8.00%	1-Apr-16
Additional Charges subject to type of event	Security staff (per person, per hour; min 5 hrs)	£15.00	£15.50	£16.00	1-Apr-17	3.33%	1-Apr-16
Additional Charges subject to type of event	Technician (fee per full day 8am - 5pm or full evening 5pm - 1am)	£340.00	£350.00	£360.00	1-Apr-17	2.94%	1-Apr-16
Additional Charges subject to type of event	Production technical support (per person, per hour, min 5 hrs)	£36.00	£37.00	£38.00	1-Apr-17	2.78%	1-Apr-16

The Assembly Rooms offers a range of equipment to hirers. The client is given a written quote and is not obliged to use the Assembly Rooms equipment.

Ross Theatre

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.

Standard Hire - Event Day	Rental	£3,640.00	£3,800.00		1-Apr-17	4.40%	1-Apr-16
Standard Hire - Set up Day	Rental	£470.00	£490.00		1-Apr-17	4.26%	1-Apr-16
Standard Hire - Hourly Rate	Rental	£470.00	£490.00		1-Apr-17	4.26%	1-Apr-16
Standard Hire - per hour	Staffing	£30.00	£31.00		1-Apr-17	3.33%	
Charity/Amateur Event* - Event Day	Rental	£520.00	£540.00		1-Apr-17	3.85%	1-Apr-16
Charity/Amateur Event* - Set up Day	Rental	£160.00	£167.00		1-Apr-17	4.38%	1-Apr-16
Charity/Amateur Event* - Hourly Rate	Rental	£90.00	£94.00		1-Apr-17	4.44%	1-Apr-16
Charity/Amateur Event* - per hour	Staffing	£30.00	£31.00		1-Apr-17	3.33%	

* Where the main purpose of the programme or activity can be demonstrated to be either of an amateur and/or community nature or solely designed to raise funds for a charitable organisation.

Rental charges are free of VAT
VAT will be added to staffing charges

Regular or extended bookings throughout the year are subject to negotiation.

Please note that Technical Staff may require to be at the venue during the period of Let subject to the nature of the event and risk assessment associated with the event.

Rental by the hour is available, by negotiation, for both commercial and charity / amateur organisations for a minimum hire period of two hours, Monday to Friday between 9 a.m. and 7 p.m.. Regular or extended bookings throughout the year are subject to negotiation.

THE CITY OF EDINBURGH COUNCIL

PROPOSED CHANGES TO CHARGES 2017/18

RESOURCES

		Current fee 2016/17	Proposed fee 2017/18	Effective From	% increase 2017/18	Date of last increase
School Meals						
Primary Schools		£2.05	£2.15	1-Aug-17	4.88%	1-Aug-16
Secondary Schools		£2.45	£2.55	1-Aug-17	4.08%	1-Aug-16
Special Schools (Primary)		£2.05	£2.15	1-Aug-17	4.88%	1-Aug-16
Special Schools (Secondary)		£2.45	£2.55	1-Aug-17	4.08%	1-Aug-16
Nursery Schools		£2.05	£2.15	1-Aug-17	4.88%	1-Aug-16
Non Pupil/Staff Meals						
One Course		£2.31	£2.40	1-Aug-17	3.90%	1-Aug-16
Two Courses		£3.21	£3.34	1-Aug-17	4.05%	1-Aug-16
Property Conservation / Shared Repairs						
Call Out Fee (8.30 - 5.00pm)	Emergency Works	£90.00	£95.00	1-Apr-17	5.56%	1-Apr-16
Call Out Fee (Out of Hours)	Emergency Works	£125.00	£131.25	1-Apr-17	5.00%	1-Apr-16
Administration Charge		15%	21%	1-Apr-17		1-Apr-16
Minimum charge for emergency jobs	fewer than 20 properties	£28.75	£40.00	1-Apr-17	39.13%	1-Apr-14
minimum charge for emergency jobs	more than 20 properties	£14.62	£20.00	1-Apr-17	36.80%	1-Apr-14
City Chambers/Lothian Chambers Room Hire						
Council Chamber	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£117.00	£122.00	01-Apr-17	4.27%	1-Apr-15
Council Chamber	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£467.00	£486.00	01-Apr-17	4.07%	1-Apr-15
Council Chamber	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£841.00	£875.00	01-Apr-17	4.04%	1-Apr-15
Council Chamber	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£698.00	£726.00	01-Apr-17	4.01%	1-Apr-15
Council Chamber	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£935.00	£972.00	01-Apr-17	3.96%	1-Apr-15
Council Chamber	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£958.00	£996.00	01-Apr-17	3.97%	1-Apr-15
Council Chamber	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£720.00	£749.00	01-Apr-17	4.03%	1-Apr-15
European Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£111.00	£115.00	01-Apr-17	3.60%	1-Apr-15
European Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£443.00	£461.00	01-Apr-17	4.06%	1-Apr-15
European Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£796.00	£828.00	01-Apr-17	4.02%	1-Apr-15
European Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£664.00	£691.00	01-Apr-17	4.07%	1-Apr-15
European Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£886.00	£921.00	01-Apr-17	3.95%	1-Apr-15
European Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£908.00	£944.00	01-Apr-17	3.96%	1-Apr-15

European Room	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£682.00	£709.00	01-Apr-17	3.96%	1-Apr-15
Councillors' Lounge	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£324.00	£337.00	01-Apr-17	4.01%	1-Apr-15
Councillors' Lounge	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Councillors' Lounge	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Councillors' Lounge	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£333.00	£346.00	01-Apr-17	3.90%	1-Apr-15
Dunedin Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£53.00	£55.00	01-Apr-17	3.77%	1-Apr-15
Dunedin Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£216.00	£225.00	01-Apr-17	4.17%	1-Apr-15
Dunedin Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£390.00	£406.00	01-Apr-17	4.10%	1-Apr-15
Dunedin Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£324.00	£337.00	01-Apr-17	4.01%	1-Apr-15
Dunedin Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Dunedin Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Dunedin Room	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£333.00	£346.00	01-Apr-17	3.90%	1-Apr-15
Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£53.00	£55.00	01-Apr-17	3.77%	1-Apr-15
Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£216.00	£225.00	01-Apr-17	4.17%	1-Apr-15
Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£390.00	£406.00	01-Apr-17	4.10%	1-Apr-15
Diamond Jubilee Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£324.00	£337.00	01-Apr-17	4.01%	1-Apr-15
Diamond Jubilee Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Diamond Jubilee Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Diamond Jubilee Room	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£333.00	£346.00	01-Apr-17	3.90%	1-Apr-15
Mandela Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£53.00	£55.00	01-Apr-17	3.77%	1-Apr-15
Mandela Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£216.00	£225.00	01-Apr-17	4.17%	1-Apr-15
Mandela Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£390.00	£406.00	01-Apr-17	4.10%	1-Apr-15
Mandela Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£324.00	£337.00	01-Apr-17	4.01%	1-Apr-15
Mandela Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15

Mandela Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Mandela Room	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£333.00	£346.00	01-Apr-17	3.90%	1-Apr-15
Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£28.00	£29.00	01-Apr-17	3.57%	1-Apr-15
Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£113.00	£118.00	01-Apr-17	4.42%	1-Apr-15
Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£204.00	£212.00	01-Apr-17	3.92%	1-Apr-15
Dean of Guild Waiting Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£167.00	£174.00	01-Apr-17	4.19%	1-Apr-15
Dean of Guild Waiting Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£226.00	£235.00	01-Apr-17	3.98%	1-Apr-15
Dean of Guild Waiting Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£231.00	£240.00	01-Apr-17	3.90%	1-Apr-15
Dean of Guild Waiting Room	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£174.00	£181.00	01-Apr-17	4.02%	1-Apr-15
Business Centre	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£117.00	£122.00	01-Apr-17	4.27%	1-Apr-15
Business Centre	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£467.00	£486.00	01-Apr-17	4.07%	1-Apr-15
Business Centre	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£841.00	£875.00	01-Apr-17	4.04%	1-Apr-15
Business Centre	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£698.00	£726.00	01-Apr-17	4.01%	1-Apr-15
Business Centre	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£935.00	£972.00	01-Apr-17	3.96%	1-Apr-15
Business Centre	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£958.00	£996.00	01-Apr-17	3.97%	1-Apr-15
Business Centre	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£720.00	£749.00	01-Apr-17	4.03%	1-Apr-15
Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£111.00	£115.00	01-Apr-17	3.60%	1-Apr-15
Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£443.00	£461.00	01-Apr-17	4.06%	1-Apr-15
Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£796.00	£828.00	01-Apr-17	4.02%	1-Apr-15
Business Centre Auditorium	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£664.00	£691.00	01-Apr-17	4.07%	1-Apr-15
Business Centre Auditorium	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£886.00	£921.00	01-Apr-17	3.95%	1-Apr-15
Business Centre Auditorium	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£908.00	£944.00	01-Apr-17	3.96%	1-Apr-15
Business Centre Auditorium	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£682.00	£709.00	01-Apr-17	3.96%	1-Apr-15
Pod	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£20.00	£21.00	01-Apr-17	5.00%	1-Apr-15

Pod	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£75.00	£78.00	01-Apr-17	4.00%	1-Apr-15
Pod	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£150.00	£156.00	01-Apr-17	4.00%	1-Apr-15
Pod	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	n/a	n/a	01-Apr-17		1-Apr-15
Pod	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	n/a	n/a	01-Apr-17		1-Apr-15
Pod	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	n/a	n/a	01-Apr-17		1-Apr-15
Pod	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	n/a	n/a	01-Apr-17		1-Apr-15
Pendolino	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£28.00	£29.00	01-Apr-17	3.57%	1-Apr-15
Pendolino	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£113.00	£118.00	01-Apr-17	4.42%	1-Apr-15
Pendolino	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£204.00	£212.00	01-Apr-17	3.92%	1-Apr-15
Pendolino	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£167.00	£174.00	01-Apr-17	4.19%	1-Apr-15
Pendolino	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£226.00	£235.00	01-Apr-17	3.98%	1-Apr-15
Pendolino	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	£231.00	£240.00	01-Apr-17	3.90%	1-Apr-15
Pendolino	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	£174.00	£181.00	01-Apr-17	4.02%	1-Apr-15
Midlothian Suite	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£111.00	£115.00	01-Apr-17	3.60%	1-Apr-15
Midlothian Suite	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£443.00	£461.00	01-Apr-17	4.06%	1-Apr-15
Midlothian Suite	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£797.00	£829.00	01-Apr-17	4.02%	1-Apr-15
West Lothian Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£54.00	£56.00	01-Apr-17	3.70%	1-Apr-15
West Lothian Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£217.00	£226.00	01-Apr-17	4.15%	1-Apr-15
West Lothian Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£390.00	£406.00	01-Apr-17	4.10%	1-Apr-15
East Lothian Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£54.00	£56.00	01-Apr-17	3.70%	1-Apr-15
East Lothian Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£217.00	£226.00	01-Apr-17	4.15%	1-Apr-15
East Lothian Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£390.00	£406.00	01-Apr-17	4.10%	1-Apr-15

THE CITY OF EDINBURGH COUNCIL

PROPOSED CHANGES TO CHARGES 2017/18

SAFER AND STRONGER COMMUNITIES

		Current fee 2016/17	Proposed fee 2017/18	Effective From	% increase 2017/18	Date of last increase
Homeless Temporary Accommodation						
Dispersed flats - Rent 0 APT	per week	£80.22	£81.82	1-Apr-17	1.99%	
Dispersed flats - Rent 1 APT	per week	£88.26	£90.03	1-Apr-17	2.01%	
Dispersed flats - Rent 2 APT	per week	£100.97	£102.99	1-Apr-17	2.00%	
Dispersed flats - Rent 3 APT	per week	£113.68	£115.95	1-Apr-17	2.00%	
Dispersed flats - Rent 4 APT	per week	£120.36	£122.77	1-Apr-17	2.00%	
Dispersed flats - Service Charge	per week	£345.70	£352.61	1-Apr-17	2.00%	1-Apr-12
Oxgangs - Rent (2 room Flat)	per week	£44.87	£45.77	1-Apr-17	2.01%	
Oxgangs - Rent (3 room Flat)	per week	£32.58	£33.23	1-Apr-17	2.00%	
Oxgangs - Service Charge	per week	£325.18	£331.68	1-Apr-17	2.00%	1-Apr-12
Broomhouse - Rent per week	per week	£36.54	£37.27	1-Apr-17	2.00%	
Broomhouse - Service Charge	per week	£364.38	£371.67	1-Apr-17	2.00%	1-Apr-12
Crewe Road Ground Floor - Rent	per week	£30.55	£31.16	1-Apr-17	2.00%	
Crewe Road - All other floors Rent	per week	£29.16	£29.74	1-Apr-17	1.99%	
Crewe Road - Service Charge	per week	£368.12	£375.48	1-Apr-17	2.00%	1-Apr-12
West Pilton Park (Single Occupancy) - Rent	per week	£42.50	£43.35	1-Apr-17	2.00%	
West Pilton Park (Single occupancy) - Service Charge	per week	£528.83	£539.41	1-Apr-17	2.00%	1-Apr-12
West Pilton Park (Family occupancy) - Service Charge	per week	£654.02	£667.10	1-Apr-17	2.00%	1-Apr-12
Bingham	per week	£50.07	£51.07	1-Apr-17	2.00%	
Bingham - Service charge	per week	£504.54	£514.63	1-Apr-17	2.00%	1-Apr-12
Leith Street - Service Charge	per week	£504.54	£514.63	1-Apr-17	2.00%	1-Apr-12
Randolph Hostel - Rent	per week	£324.64	£331.13	1-Apr-17	2.00%	1-Apr-12
Guest Rooms - Sheltered Housing						
Standard Charge	per night	£11.30	£11.32	1-Apr-17	0.18%	1-Apr-16
Persons in receipt of state pension	per night	£11.30	£11.32	1-Apr-17	0.18%	1-Apr-16
Hire of Community Rooms						
Full Day Hire		£25.00	£26.13	1-Apr-17	4.52%	1-Apr-16
Morning Hire		£10.00	£10.45	1-Apr-17	4.50%	1-Apr-16
Afternoon Hire		£10.00	£10.45	1-Apr-17	4.50%	1-Apr-16
Evening Hire		£10.00	£10.45	1-Apr-17	4.50%	1-Apr-16
Lunchtime Hire		£12.00	£12.54	1-Apr-17	4.50%	1-Apr-16

PRUDENTIAL INDICATORS

Indicator 1 - Estimate of Capital Expenditure

The actual capital expenditure that was incurred in 2015/16 and the estimates of capital expenditure to be incurred for the current and future years that are recommended for approval are:

	Capital Expenditure General Services						
	2015/16 Actual £000	2016/17 Estimate £000	2017/18 Estimate £000	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000	2021/22 Estimate £000
Children and Families	48,181	0	0	0	0	0	0
Corporate Governance	7,407	0	0	0	0	0	0
Economic Development	42	0	0	0	0	0	0
Health and Social Care	5,680	0	0	0	0	0	0
Services for Communities (SFC)	77,149	0	0	0	0	0	0
SFC - Asset Management Programme	14,516	0	0	0	0	0	0
Other Capital Projects	3,014	0	0	0	0	0	0
Chief Executive	0	15,789	1,125	0	0	0	0
Communities and Families	0	44,308	27,278	12,984	6,709	165	165
Edinburgh Integrated Joint Board	0	4,532	108	0	0	0	0
Place	0	89,210	125,659	32,154	72,698	19,835	19,835
Resources	0	0	0	0	0	0	0
Resources - Asset Management Works	0	16,307	11,132	7,229	27,107	14,000	14,000
Recommended Expenditure Priorities (Appendix 3)	0	0	4,202	11,889	17,369	7,020	450
Recommended Expenditure Priorities (SG grant)	0	0	2,278	0	0	0	0
Unallocated - indicative 5 year plan funding	0	0	0	0	0	0	7,000
Total General Services Capital Expenditure	155,989	170,146	171,782	64,256	123,883	41,020	41,450

Note that the 2017-2022 CIP includes slippage / acceleration brought forward based on projected capital expenditure reported at the nine month stage.

	Capital Expenditure Housing Revenue Account						
	2015/16 Actual £000	2016/17 Estimate £000	2017/18 Estimate £000	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000	2021/22 Estimate £000
Housing Revenue Account	35,626	39,808	79,459	100,933	97,414	105,849	147,388

Indicator 2 - Ratio of Financing Costs to Net Revenue Stream

Estimates of the ratio of financing costs to net revenue stream for the current and future years and the actual figures for 2015/16 are:

	Ratio of Financing Costs to Net Revenue Stream						
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	%	%	%	%	%	%	%
General Services	11.51	12.16	11.78	11.84	11.73	11.53	N/A
HRA	36.35	34.51	37.61	39.58	42.28	44.79	46.76

Note: Figures for 2018/19 onwards are indicative as the Council has not set a General Services or HRA budget for these years. The figures for General Services are based on the current long term financial plan that extends to 2025/26. HRA figures are based on the business plan which was reported to Finance and Resources Committee on 19 January 2017.

The estimates of financing costs include current commitments and the proposals in this budget.

Indicator 3 - Capital Financing Requirement

Estimates of the end of year capital financing requirement for the authority for the current and future years and the actual capital financing requirement at 31 March 2016 are:

	Capital Financing Requirement						
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m	£m	£m
General Services	1,275	1,276	1,272	1,211	1,240	1,171	1,095
HRA	358	357	381	418	469	506	566

The capital financing requirement measures the authority's underlying need to borrow for a capital purpose. In accordance with best professional practice, the Council does not associate borrowing with particular items or types of expenditure. The authority has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. The Council has, at any point in time, a number of cashflows both positive and negative, and manages its treasury position in terms of its borrowings and investments in accordance with its approved treasury management strategy and practices. In day to day cash management, no distinction can be made between revenue cash and capital cash. External borrowing arises as a consequence of all the financial transactions of the authority and not simply those arising from capital spending. In contrast, the capital financing requirement reflects the authority's underlying need to borrow for a capital purpose.

CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following as a key indicator of prudence:

"In order to ensure that the medium term debt will only be for a capital purpose, the local authority should ensure that debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years."

	Gross Debt and the Capital Financing Requirement						
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m	£m	£m
Gross Debt	1,578	1,518	1,456	1,393	1,332	1,268	1,212
Capital Financing requirements	1,633	1,633	1,653	1,629	1,709	1,677	1,661
(Over) / under limit by:	55	115	197	236	377	409	449

The authority does not currently envisage borrowing in excess of its capital financing requirement over the next few years. This view takes into account current commitments, existing plans and assumptions around cash balances and the proposals in this budget. The figures do not include any expenditure and associated funding requirements, other than projects specifically approved by Council, for the Local Development Plan (LDP) or City Deal.

Indicator 4 – Authorised Limit for External Debt

The authorised limit should reflect a level of borrowing which, while not desired, could be afforded, but may not be sustainable. Previously, the definition of long term liabilities was used to include funding required in respect of finance leases and PFI assets. Under the changes to Financing Regulations which came into force on 1 April 2016, the definition of 'credit arrangements' has been used to calculate the authorised and operational limits requiring both the short and long term liabilities relating to finance leases and PFI assets to be considered rather than solely long term liabilities as before. In respect of its external debt, it is recommended that Council approves the following authorised limits for its total external debt gross of investments for the next five financial years. These limits separately identify borrowing under credit arrangements including finance leases and PFI assets. Council is asked to approve these limits and to delegate authority to the Acting Executive Director of Resources / Head of Finance, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and credit arrangements, in accordance with option appraisal and best value for money for the authority. Any such changes made will be reported to the Council at its meeting following the change:

	Authorised Limit for External Debt				
	2017/18	2018/19	2019/20	2020/21	2021/22
	£m	£m	£m	£m	£m
Borrowing	1,970	1,960	1,990	1,900	1,800
Credit Arrangements	220	200	200	230	220
	<u>2,190</u>	<u>2,160</u>	<u>2,190</u>	<u>2,130</u>	<u>2,020</u>

These authorised limits are consistent with the authority's current commitments, existing plans and the proposals in this budget for capital expenditure and financing, and with its approved treasury management policy statement and practices. They are based on the estimate of most likely, prudent but not worst case scenario, with in addition sufficient headroom over and above this to allow for operational management, for example unusual cash movements. Risk analysis and risk management strategies have been taken into account, as have plans for capital expenditure, estimates of the capital financing requirement and estimates of cashflow requirements for all purposes.

Indicator 5 – Operational Boundary for External Debt

The Council is also asked to approve the following operational boundary for external debt for the same time period. The proposed operational boundary equates to the estimated maximum of external debt. It is based on the same estimates as the authorised limit but reflects directly the estimate of the most likely, prudent but not worst case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements. The operational boundary represents a key management tool for in year monitoring. Within the operational boundary, figures for borrowing and credit arrangements are separately identified. The Council is also asked to delegate authority to the Acting Executive Director of Resources / Head of Finance, within the total operational boundary for any individual year, to effect movement between the separately agreed figures for borrowing and credit arrangements, in a similar fashion to the authorised limit. Any such changes will be reported to the Council at its next meeting following the change:

	Operational Boundary for External Debt				
	2017/18	2018/19	2019/20	2020/21	2021/22
	Estimate	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m
Borrowing	1,580	1,570	1,610	1,600	1,590
Credit Arrangements	220	200	200	230	220
	<u>1,800</u>	<u>1,770</u>	<u>1,810</u>	<u>1,830</u>	<u>1,810</u>

The Council's actual external debt at 31st March 2016 was £1,396.210m, comprising borrowing (including sums repayable within 12 months). Of this sum, £18.203m relates to borrowing carried out by the Council on behalf of the former Police and Fire Joint Boards.

In taking its decisions on this budget, the Council is asked to note that the estimate of capital expenditure determined for 2016/17 (see paragraph 1 above) will be the statutory limit determined under section 35(1) of the Local Government in Scotland Act 2003.

Indicator 6 – Impact on Council Tax and House Rents

The estimate of the incremental impact of capital investment decisions proposed in this budget, together with changes in projected interest rates, over and above capital investment decisions that have previously been taken by the Council are:

	2017/18	2018/19	2019/20	2020/21	2021/22
	£	£	£	£	£
a) for the band "D" Council Tax	-0.27	-0.75	-0.50	-0.93	N/A
b) for average weekly housing rents	0.27	1.22	2.39	3.19	4.97

In calculating the incremental impact of capital investment decisions on the band "D" Council Tax, investment decisions relating to National Housing Trust Phases have been omitted. As agreed with the Scottish Government, the borrowing and associated interest costs related to this expenditure are directly rechargeable to the Limited Liability Partnerships (LLPs) at agreed periods in the future. As such, there is no cost to the Council in relation to this element of borrowing and therefore it has been omitted in calculating the incremental impact of capital investment decisions.

Consideration of options for the capital programme

In considering its programme for capital investment, Council is required within the Prudential Code to have regard to:

- affordability, e.g., implications for Council Tax / House Rents;
- prudence and sustainability, e.g., implications for external borrowing;
- value for money, e.g., option appraisal;
- stewardship of assets, e.g., asset management planning;
- service objectives, e.g., strategic planning for the authority;
- practicality, e.g., achievability of the forward plan.

A key measure of affordability is the incremental impact on the Council Tax / rents, and the Council could consider different options for its capital investment programme in relation to their differential impact on the Council Tax / rents.

Indicators included in Treasury Management Strategy

The Council's treasury management strategy and annual plan for 2017/18 will include the following:

- The Council has adopted the CIPFA Code of Practice for Treasury Management in the Public Services;
- It is recommended that the Council sets an upper limit on its fixed interest rate exposures for 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22 of 100% of its net outstanding principal sums;
- It is further recommended that the Council sets an upper limit on its variable interest rate exposures for 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22 of 75% of its net outstanding principal sums;

-This means that the Acting Executive Director of Resources / Head of Finance will manage fixed interest rate exposures within the range 25% to 100% and variable interest rate exposures within the range 0% to 75%. This reflects the need for a high level of liquidity to assist in managing counterparty exposure in the current market environment;

-It is recommended that the Council sets upper and lower limits for the maturity structure of its borrowing as follows.

Amount of projected borrowing that is fixed rate maturing in each period as a percentage of total projected borrowing that is fixed rate:

	Upper Limit	Lower Limit
	%	%
under 12 months	25	0
12 months and within 24 months	25	0
24 months and within 5 years	50	0
5 years and within 10 years	75	0
10 years and above	100	20

The maximum total principal sum which may be invested with a maturity of up to 3 years is £100m.

In relation to Gross and Net Debt, the Council will continue its current practice of monitoring throughout the year that the projected Gross Debt position for the financial year does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.